

# BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET  
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GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

## HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair  
Richard Schadewald, Vice Chair  
Joan Brusky, Thomas De Wane, Aaron Linsen

### HUMAN SERVICES COMMITTEE

Wednesday, April 26, 2017

5:30 p.m.

Room 200, Northern Building  
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA

**Please Note Location**

**\*\*REVISED\*\***

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of March 29, 2017.

#### Comments from the Public

#### Report from Human Services Chair, Erik Hoyer

1. Review Minutes of:
  - a. Aging & Disability Resource Center (February 23, 2017).
  - b. Children with Disabilities Education Board (February 27 and March 23, 2017).
  - c. Human Services Board (February 9, 2017).
  - d. Mental Health Treatment Committee (March 15, 2017).
  - e. Veterans' Recognition Subcommittee (March 21, 2017).

#### Communications

2. Communication from Supervisor Schadewald re: I request a review of contracted service contacts in the Human Services and Health Department Division be done by the Human Services Committee. *Referred from April County Board.*

#### Wind Turbine Update

3. Receive new information – Standing Item.

#### Human Services Department

4. Resolution re: 2016 Balance Budget Adjustment.
5. Executive Director's Report.
6. Financial Report for Community Treatment Center and Community Programs.

7. Statistical Reports.
  - a. CTC Staff – Double Shifts Worked.
  - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
  - c. Child Protection - Child Abuse/Neglect Report.
  - d. Monthly Contract Update.
8. Request for New Non-Continuous and Contract Providers and New Provider Contract.

**Health Department**

- 8a Resolution re: Table of Organization Change for the Human Services Department – Public Health Division Nurse Manager – Health Position.

**Aging & Disability Resource Center – No agenda items.**

**Syble Hopp – No agenda items**

**Veterans Services – No agenda items**

**Other**

9. Audit of bills.
10. Such other Matters as Authorized by Law.
11. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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### HUMAN SERVICES COMMITTEE

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### ADDITION TO HUMAN SERVICES COMMITTEE

Wednesday, April 26, 2017 @ 5:30 p.m., Room 200, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

### Health Department

#8a Resolution re: Table of Organization Change for the Human Services Department – Public Health Division Nurse Manager – Health Position.

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News media notified by fax 04/24/2017.

Human Services Committee Members and County Board notified by email on 04/24/2017 and placing on desks at Human Services Meeting on 04/26/2017.

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Wednesday, March 29, 2017 at the Aging & Disability Resource Center, 300 S. Adams St., Green Bay, Wisconsin.

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**Present:** Chair Hoyer, Supervisor Brusky, Supervisor Schadewald, Supervisor Linssen  
**Excused:** Supervisor De Wane  
**Also Present:** Supervisor Campbell, Deputy Executive Jeff Flynt, Director of Community Programs Nancy Fennema, Health Director Anna Destree, Director of Human Services Erik Pritzl, Hospital and Nursing Home Administrator Luke Schubert, Finance Manager Eric Johnson, ADRC Director Devon Christianson, ADRC Dementia Care Specialist Nicolette Miller, ADRC Board Members: Larry Epstein, Beverly Bartlett, Pat Finder-Stone and Mary Johnson, Katrina Catteruccia, Dana Black, Gina Rao and other interested parties.

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*\*Audio of this meeting is available by contacting the County Board Office at (920) 448-4015\**

**I. Call Meeting to Order.**

The meeting was called to order by Chair Hoyer at 5:30 pm.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to approve. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of February 22, 2017.**

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Comments from the Public:** None.

**Report from Human Services Chair, Erik Hoyer:**

Chair Hoyer thanked the ADRC for hosting the meeting as well as for the tour of the facility which showed from where it came and where it is going and all the ways the ADRC meets the needs of the citizenry of Brown County.

**1. Review Minutes of:**

- a. Aging & Disability Resource Center (January 26, 2017).
- b. Board of Health (February 2, 2017).
- c. Children with Disabilities Education Board (January 16 & February 27, 2017).
- d. Mental Health Treatment Committee (February 15, 2017).
- e. Veterans' Recognition Subcommittee (February 21, 2017).

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to suspend the rules to take Items 1a-e together. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to approve Items 1a-e. Vote taken. MOTION CARRIED UNANIMOUSLY**

### Communications

2. **Communication from Supervisor Hoyer re: Discuss contracting Rise Together to present in Brown County schools in an effort to help our youth avoid addiction and other devastating consequences of drug use. *January Motion: To hold until the March meeting.***

Human Services Director Erik Pritzl spoke to alcohol and drug abuse block grant funds and informed that a certain amount has to be spent on prevention activities. A request for quotes (RFQ) was sent out for prevention activities in 2016 and Family Services was the only entity to respond. Pritzl knows about the lockbox component as well as some other tangible features. One of the things in the RFQ was a community education component that included presentations to increase awareness as well as other things such as resource directories, media campaigns, brochures and speaking engagements. The grant was for one year with the option to renew for a second year if the State provided funding, which they did.

Pritzl has met with public health division staff and the Public Health Officer to talk about this and one of the options is to look into a Drug Free Communities grant which Brown County did have at one time but does not have at this time. The application for this would be done in 2018 and Pritzl feels if this is something the County would be interested in, now would be a good time to start preparing. This would be a five year grant and would partner with groups like Rise Together.

Hoyer asked if it would be possible to have a conversation with Family Services as to what they have done and what they could do and Pritzl responded that he will be talking to them about this and will report back at the next meeting.

Supervisor Schadewald asked what the process would be to pursue the Drug Free Communities grant. Pritzl responded that when the time comes they will need support in the form of letters as well as an indication that the County Board supports the application. The grant is not released yet, but Pritzl said it is a federal grant and will therefore be tied to the federal fiscal year and he feels it would be good to start looking at the coalitions and collaborations in place now and to build them up if we need to so we have the appropriate support. Schadewald would like a report as to the timeline for this at the April meeting. Pritzl feels this would be a great opportunity for Health and Human Services to work collaboratively and come together to do a lot internally.

Supervisor Linssen questioned what percentage of programming the grant would cover. Pritzl said there is almost always a match requirement but this depends on the grant and how it is structured. At this time he does not know what the match is but he can look at past grant releases to ascertain this information. Schadewald suggested Pritzl include grant application information under his Director's Report at upcoming meetings.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

### Wind Turbine Update

3. **Receive new information – Standing Item.**

Hoyer recalled that Dr. Coussons came to a recent Board meeting and spoke under comments from the public, but there was no interaction. A discussion ensued regarding having Dr. Coussons present at the Human Services Committee versus having an official presentation at a County Board meeting and Hoyer questioned what the Committee would prefer. Schadewald said he is in the process of talking with the Board Chair about a formal presentation to include a question and answer period.

*No action taken.*

### Human Services Department

4. **Resolution re: Reclassification of a Clinical Social Worker Position in the Human Services – Community Treatment Center Table of Organization.**

Hospital Administrator Luke Schubert informed they are looking to pursue less mandated qualifications for the social worker for the Bay Haven unit in an effort to save some money in restructuring the work on the unit. There are not recruitment issues, but they do not feel they needed a masters' level for the duties involved in the position. Schadewald wants to be sure Schubert understands that if the qualifications are reduced, it would be difficult to raise them back up in the future. Schubert understood and added that they feel confident that a bachelor's level would be appropriate.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**5. Resolution re: A Change in Table of Organization for the Human Services – Community Programs Department Clerk II Position.**

Pritzl stated when this went through during the budget they had applied for a grant for the TAD program but then received notice that they did not receive the full amount. There were some additional funds allocated and some things got pulled out. There were contracts in place for the clerk position and they decided to put those funds into contracted services knowing that it would be necessary to go back and put the position in the table of organization because the treatment court program has been expanded through the grant dollars. The administrative support component is necessary and is part of the grant that was not funded. This resolution is to fix the issue and put the clerk position in the table of organization. The clerk handles a lot of the data collection and reporting requirements associated with the treatment courts that need to be done to guarantee the funding as well as tracking the outcomes of the treatment courts. The treatment courts are one of the major options to reducing jail population according to the Sheriff and Schadewald asked Pritzl if this would be the last change needed in the table of organization. Pritzl responded that if the treatment courts expanded further, there could be more need, but at this time, this should meet the needs.

Brusky questioned the pay grade and Pritzl confirmed that the position should be at Pay Grade 17. It was noted that the Pay Grade on the submission form is listed incorrectly, but the Pay Grade in the actual Resolution is correct.

**Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to approve with the change of Pay Grade from 12 to 17 on the Resolution Submission Form. Vote taken. MOTION CARRIED UNANIMOUSLY**

**6. Executive Director's Report.**

Pritzl referred to the report in the packet. He talked about the comparison in census at Nicolet inpatient unit from 2016 to 2017 and noted that the average daily population in February, 2017 has been over 12. The unit has been full more frequently recently than in the past and several weeks ago both Nicolet and Bay Haven were full. Currently Nicolet is full and utilization is high. He also noted that both Bellin and Willow Creek are frequently at capacity and this requires continued use of Winnebago because Human Services is required to make sure that people get inpatient care and are provided inpatient placements when necessary. Schadewald asked if there is any effort to let the Committee know where these trends may be headed to be used in future planning. He asked if people are coming to Brown County to receive services or if County residents are needing more services or if something else is going on that would help policy makers make decisions. Pritzl responded that this is very unusual and the only thing he can do is dig through a sampling of cases. He is aware that in some situations there were people from other counties present in Brown County that needed a detention. They are seeing a little more of those situations. It could also happen that people seek services at Willow Creek that then need a detention and those people then become the responsibility of the County. Pritzl said he had a meeting with Willow Creek recently and was advised that they hope to be in the range of 25 – 28 beds which would be an improvement, but if the County numbers are in the same range as they currently are in six months, something would need to be done. Pritzl will continue to monitor this and keep the Committee advised.

Pritzl also commented on the Economic Support Division and said they are awesome and do a great job. He included documentation in the agenda packet that shows how that unit is performing as a whole. They added an overpayment specialist in 2016 which has assisted the consortium in identifying and processing over \$768,000 in overpayments.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Financial Report for Community Treatment Center and Community Programs.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Statistical Reports.

- a. CTC Staff – Double Shifts Worked.
- b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
- c. Child Protection - Child Abuse/Neglect Report.
- d. Monthly Contract Update.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to suspend the rules to take Items 8a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve Items 8a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to pull the first page of 8d in the agenda packet (new non-continuous non-contracted providers and contracted providers dated march 21) and put into Item 9. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to approve Item 9. Vote taken. MOTION CARRIED UNANIMOUSLY

Aging & Disability Resource Center

10. Resolution in Support of Retaining and Expanding Wisconsin's Aging and Disability Resource Centers' Dementia Care Specialist Program and Promoting the Work of the Dementia Friendly Coalition in Brown County.

At this time the Director of the ADRC, Devon Christianson, welcomed the Committee and thanked them for coming to the ADRC and taking the tour. She appreciates the support and indicated that there are several ADRC Board members in attendance who support this resolution and helped craft it.

Supervisor Campbell spoke to the resolution as the County Board's representative of the ADRC. She said there is work that needs to be done to maintain the position. The ADRC has worked very hard to become a dementia friendly community which requires a number of things institutionally as well as with this position which is one of the big things they fought for. Dementia and Alzheimer's are family matters, not individual matters and Campbell feels it is important to talk about the families who are affected by these diseases. The quality of life of these people can be greatly enhanced by supporting families of those with early onset of dementia and Alzheimer's. She is a very strong advocate for this position and said she has personal experience with this. The position works to keep people in their homes as long as possible by providing support services early and there is great need to continue to fight to keep the position. She encouraged the Committee to contact their representatives, particularly on joint finance to advocate in support of this position and this program. Campbell continued that this is more than just keeping people out of nursing

homes; it is about the quality of life of people and how it can be enhanced and for how long. She also thanked the ADRC Board members who attended this meeting and had them introduce themselves. The Board is made up of 15 members who are all volunteers who represent the populations that the ADRC serves.

Linssen asked about the changes with the Governor's proposed budget and what the numbers are that were lost to Brown County for this. Christianson referred to handouts she provided to the Committee, copies of which are attached, that show the number of people in the community with dementia. The handout shows the cost is \$161 per day or \$58,925 annually for someone to be institutionalized. This position helps keep people in the community an average of 18 months. If the dementia care specialist keeps two people a year out of an institution, the grant is more than paid for. The handout also shows numbers of what it would cost to continue the programs and Christenson said that in Brown County, the position is able to do medical assistance claiming so additional federal dollars are being drawn into the community to serve other programs.

Christianson continued that the actual position was originally a federal grant that came to the State of Wisconsin, and Wisconsin put additional revenue into it in order to expand the pilot programs. The map provided shows the coverage area of the position. She noted that many of the communities that do not have these positions really do not know what they are missing so they are not advocating for it because they have not seen the benefit. Brown County has had tremendous momentum in the coalition and does not want to take a step backwards. The coalition is working on a number of initiatives that are really moving the needle in addition to the direct services being provided to families.

Linssen wished to get a better understanding of the funding for this program and Christianson explained these positions were pilots that started in 2014 and showed a lot of success so the State put out another set of pilots. The State DHS has been pretty strong in saying they want these to continue, but they were seen as pilot programs with State dollars. They were then not included in the State budget and without them being included, the pilots will not exist. Linssen said the resolution states the Governor's proposed budget eliminated funding and asked it if was that the State's portion was eliminated or if it is just that they did not pick up the additional portion. Christianson responded that the State budget was the \$80,000 that funded the pilot projects so that \$80,000 was not included in the budget but had been in the previous budget. Christianson continued that the federal dollars can only occur if the State dollars are coming in. The feds did not cut the program; they simply will not pay for something that does not exist.

Linssen asked where the \$161 per day cost came from. Christianson responded that there is an elderly benefits specialist program that takes the average of nursing home costs that are Medicaid driven in the nursing homes throughout the state and that is where the figure came from. What happens is people use their private resources very quickly and then go on Medicaid. By helping people maintain their personal resources in a community and keep them from going into a nursing home, we can stop them from spending all of their resources and then going on government Medicaid dollars. It is known that dollars are saved by keeping people at home longer and this is a very wise investment. The dementia diagnosis is very devastating as there is no cure and it is a downward trajectory and is a very expensive disease because of the amount of supervisor and support required. Christianson said that what is in the budget right now is nothing so there would be no dementia care specialist. The advocacy piece is asking for cost to continue for 2016 and then have a plan to expand this to the other parts of the state to keep the momentum going so people statewide can benefit from it.

Campbell added that this has to be one of the most rewarding programs, not only for the individuals, but also for their families. These are people who are committed to taking care of their loved ones and they need support and they also need to understand what is happening and be guided along the way. These programs make a huge difference in the quality of life for people and she urged everyone to fight for this. She said that Brown County is a pioneer in this program and has compiled a lot of data and it is important for the County to continue it, not only for ourselves, but for others that can benefit from it as well.



Schadewald asked if the ADRC has coordinated lobbyists for this effort. Christianson said the ADRC itself does not have a lobbyist, but Greater Wisconsin Aging Resources does have a lobbyist and there is also a professional association. It was indicated by the professional association that if each community commits to saying they believe in dementia friendly communities it will help all the other counties move forward.

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**11. Director's Report.**

Christianson informed that they appreciate the connection they have with NEWEye because so much of what they do has to do with outreach and promotion and reaching people sooner. She also talked about the coffee chats they do every month which are put out on NEWEye. They will be opening a coffee shop within the ADRC soon. This has been a huge effort over the last few years and will support people with disabilities. They are also very close to working their way through the waiting list that occurred in the transition to Family Care. Transitioning people from County services to the Family Care program was a monumental effort and they are now starting to see the waiting lists shrinking and people are able to be connected with programs very quickly. They are hopeful that the dollars do not get cut and this goes back to the whole issue of people staying in the community longer. They are working hard getting back to options counselling and helping people make good choices with regard to the services that are available.

Schadewald advised that the County Board will be looking at all the programs and services the County provides and he would like the ADRC to be aware of that. Christianson understood this and indicated she feels they have a beneficial win win situation with the County and the ADRC gets great bang for the bucks they get. The County dollars help fill holes that programs do not allow them to do.

Brusky asked about the home bound meals program and if there is a chance that funds would be lost for this program as she has been seeing things on TV about this. Christianson said currently the proposed cut to the Community Block Grant is not the same dollars that fund the Older Americans Act nutrition program. She does not want to create a sense of alarm until she knows exactly what is going on, but when you hear about the cuts to domestic programs, it includes these types of programs.

**Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

**12. Audit of bills.**

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

**13. Such other Matters as Authorized by Law.**

Hoyer indicated that the next meeting will be held on April 26 at 5:30 pm in Room 200 of the Northern Building.

At this time Katrina Catteruccia came forward and indicated that there were two families in attendance who wished to speak about their experiences with regard to Family Access Solutions.

**Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to allow additional comments from the public. Vote taken. MOTION CARRIED UNANIMOUSLY**

**-Dana Black, 2675 Stonegate Drive, Green Bay, WI**

Black said she started using visitation services when she was domestically abused several years ago. She has been using the services for three years and is very happy with them. Her son feels comfortable and safe in

the program. Accommodations have been made so that she does not have contact with her ex-husband so as not to violate a restraining order. She supports the program and would be willing to speak to anyone about it.

-Gina Rao, 713 N. Erie St., De Pere, WI

Rao has two sons who use the visitation program. She shared her story with the Committee and feels that an agency such as FAS provides additional security and consistency and reliability and ease of scheduling. She is definitely very supportive of the services that Katrina is providing.

Catteruccia thanked the Committee for allowing these individuals to speak.

**Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY**

**14. Adjourn.**

**Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to adjourn at 6:32 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein	Therese Giannunzio
Recording Secretary	Transcriptionist

**PRESENT:** Larry Epstein, Jessica Nell, Beth Relich, Pat Finder-Stone, Bev Bartlett, Linda Mamrosh, Debi Lundberg, Mary Derginer, Mary Johnson, Randy Johnson

**ALSO PRESENT:** Devon Christianson, Christel Giesen, Kristin Willems, Debra Bowers, Laurie Ropson, Tina Brunner, Mary Plageman, Nicolette Miller, Diana Brown

**EXCUSED:** Melanie Maczka

**ABSENT:** Corrie Campbell, Arlie Doxtater

The meeting was called to order by Chairperson Epstein at 8:30 A.M.

**PLEDGE OF ALLEGIANCE**

**INTRODUCTIONS:** All board members and staff present introduced themselves, including Mary Plageman, hired for the position of Grounded Café' Team Lead. Mary's past work experience included being a business owner of 3 Curves businesses in Ohio and Wisconsin. Ms. Plageman also worked as a barista and shift manager at Starbucks in more than one community. Diana Brown from Curative Connections also introduced herself.

**ADOPTION OF THE AGENDA:** Ms. Johnson/Ms. Finder-Stone moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF January 26, 2017:**

Ms. Bartlett/Ms. Lundberg moved to approve the minutes of the regular meeting of January 26, 2017. **MOTION CARRIED.**

**COMMENTS FROM THE PUBLIC:** None

**FINANCE REPORT:**

**A. REVIEW AND APPROVAL OF JANUARY 2016 FINANCE REPORT:**

Ms. Bowers referred to the January 2017 Financial Highlights to demonstrate expenses and revenues for the month of January.

Ms. Finder-Stone/Ms. Relich moved to approve and place on file the January 2017 Financial Report. **MOTION CARRIED.**

**B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:**

There were no restricted donations received in the month of January. Ms. Bowers pointed out that the 2017 beginning balance in the restricted donations category was carried over from the ending balance of 2016's restricted donations total.

Ms. Finder-Stone/ Ms. Derginer moved to approve the Restricted Donations for January, 2017. **MOTION CARRIED.**

**DIRECTOR'S REPORT:**

**A. GOALS AND OBJECTIVES: COMMITTEES**

Ms. Christianson referred to the ADRC Committee and Taskforce handout for 2017. Ms. Christianson shared the ADRC is a team based organization where employees participate in committees in an effort to bring a diverse group of employees together to create ADRC goals

and objectives. It is very important to the ADRC that staff members have genuine input to the strategic direction of the agency. Ms. Christianson referred to the handout and highlighted the Grounded Café Committee. This committee is currently meeting weekly and several task force groups have also been created to support this initiative, including the Financial Sustainability, Community Partners & Daily Operations Task Forces. Ms. Christianson then discussed the Loan Closet Committee. The current focus is on decisions that need to be made both by the committee and community partners to determine the future direction of the loan closet. Ms. Christianson finally discussed the Tenet Team Committee. This committee focuses on team culture and skill -building for staff when dealing with conflict. Mr. Epstein inquired if the board would be welcome to attend a committee meeting. Ms. Christianson stressed that all board members are welcome and encouraged to attend but advised to call the committee chair to be sure that the meeting time has not changed.

**B. DEMENTIA CARE SPECIALIST FACT SHEET & LISTENING SESSIONS UPDATE:**

Ms. Christianson stated that, as anticipated, the state 2017-2019 budget did not include the Dementia Care Specialist (DCS) positions. Ms. Christianson shared the background and history of how this pilot program was created. She stressed that the strength of this one position is the public education and coalition building. The DCS also handles very complex cases and additionally the DCS increases the expertise of ADRC staff. Ms. Christianson explained that if the position is not included in the budget, she would do her best to keep the coalition going, but without the DCS, Ms. Christianson could not take on all of the responsibility in addition to duties in her role. The Alzheimer's Association is very supportive of the DCS's roles in Wisconsin and will assist with advocacy efforts to maintain them in the state budget. The Alzheimer's Association chapter for this area covers 70 of the 72 counties in Wisconsin and they would not have the capacity to be present in each community the way that the DCS role has been. Ms. Christianson discussed the challenges of successfully advocating for this role. Currently there are only 16 DCS positions covering 26 counties in Wisconsin. . Communities that do not have this position "do not know what they don't know". Ms. Christianson referred to the position papers that are written to provide information to educate and advocate for the position. One paper is specific to Brown County and one is for the State of Wisconsin for other ADRC's to use. Ms. Christianson shared that she can educate but cannot lobby to ask legislators to include this position in the budget. The ADRC Board members can ask legislators for this role to be included in the budget. Ms. Christianson would like to have the March Brown County Human Services Board meeting at the ADRC and asked that Board members attend if they can to advocate for support for this position. Discussion ensued regarding the budget and the DCS role. Ms. Miller offered to send a link to the Alzheimer's website which includes data and statistics. Ms. Christianson agreed to put together a condensed version of the position paper provided to include the major highlights.

**C. ADVOCACY TRAINING UPDATE:**

Ms. Christianson provided an update to the board that Advocacy training will be held on Monday March 20<sup>th</sup>, 2017 from 9AM to Noon. Ms. Finder-Stone and Mr. Pamperin will be conducting the training for board members and GBCAT team. The training will be held at the ADRC. Ms. Finder-Stone stated that you can never know too much about advocacy. Ms. Relich inquired about recording the session. Ms. Ropson stated that she is working on technology this year to be able to record sessions like this.

**STAFF REPORT: TINA BRUNNER – BENEFIT SPECIALIST DEPARTMENT**

Ms. Brunner referred to the unit handout that was sent prior to the meeting and gave an overview of the Benefit Specialist team to include their overall program responsibilities, respective roles, goals and challenges. There are 9 paid staff, 7 full time employees and 2 part-time employees. The Outreach and Benefit Program position is a 16 hour per week colleague. This position recruits and hires and trains volunteers and coordinates outreach programs in Brown County. The other part-time position is a grant position through MIPPA (Medicare Improvements for Patients & Providers). This grant will be coming to an end in September 2017. This position is also an outreach position to educate the public on Medicare Savings Program and Part D services focusing on rural areas of the county. This position has also supported the Benefit Team with data entry of volunteer efforts and data entry for the benefit

specialists. Ms. Brunner is working on strategies to distribute the data entry work after September when this position reaches the end of the 3 year grant period. Ms. Brunner shared that the team also has 9 volunteer positions. These volunteers conduct Medicare workshops and also conduct separate one on one sessions to help educate people on Medicare options and other support programs that may be available. Ms. Brunner referred to the handouts that include detail and statistic of accomplishments from the group in 2016. Ms. Christianson also mentioned that creating a recorded session of Medicare workshops is a goal so that customers can refer to this training from the ADRC website. Ms. Brunner explained that the most significant challenge for the Benefit team is the stigma related to accepting assistance. Customers feel that they may be taking help that could go to someone else, or are not comfortable receiving a "hand out" etc. The team spends time educating and explaining that by accepting the program they are contributing to the community. A goal going forward is to plan more information regarding budgeting and advanced directives. Ms. Brunner also said she is working on partnering with other agencies to provide one on one budget counseling and offering this service at the ADRC. Ms. Christianson thanked Ms. Brunner for her leadership and creativity and her focus on customer service.

#### **LEGISLATIVE UPDATES:**

Ms. Finder-Stone shared that she will be traveling to both Mike Gallagher's office and Ron Johnson's office to discuss Medicare and the impact if the ACA should be repealed. Ms. Christianson added that information on the Affordable Care Act is included on page 8 of the February 2017 ADRC Magazine.

Ms. Nell will be speaking about the impact of potential Medicaid Block Grants on Advocacy day.

#### **ANNOUNCEMENTS:**

Mr. Johnson shared that Mr. Slusarek spoke at a men's group in Ashwaubenon. Mr. Johnson explained that most men in the group were not aware of the ADRC. Mr. Johnson recommended asking someone from the ADRC to speak to groups that board members are involved with to help educate the public on the ADRC.

Mr. Johnson also shared that he had an opportunity to have a meal that was packaged for delivery to a home and was amazed at how appetizing it was after plating the meal. He suggested showing pictures of the meal after it is taken from the packaging. Ms. Christianson also shared that there is a space at the bottom of nutrition statements asking participants for feedback.. Ms. Groeschel just shared with her the positive comments that she has been getting about the meals and program.

Ms. Christianson referred to a "Thank you" note sent from the Office of the Blind for the \$2000.00 grant that the ADRC provides to them for adaptive equipment purchases.

Ms. Christianson also explained that the ADRC and Crisis Center received a "Shining Star" award from the United Way for their collaboration on the 211 Database.

Mr. Epstein shared feedback that he has received that the ADRC of Brown County is so beautiful and clean. Ms. Nell also shared a similar story and comments from the Executive Director of Disability Right's Wisconsin.

**NEXT MEETING:** The next meeting will be March 23, 2017 at the ADRC at 8:30 AM. If anyone has any transportation needs please contact Ms. Willems.

**ADJOURN:** Ms. Derginer/Ms. Johnson moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:15 A.M.

Respectfully submitted,

Kristin Willems, Administrative Specialist

**PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:**

A regular meeting was held on: Monday, March 20, 2017

Board Members Present: B. Clancy, J. Mitchell, L. Franke, R. Osgood

Board Members Excused: S. King

Others Present: D. Zadnik, A. Nizzia, C. Maricque, J. Driessen

**Call to Order – The meeting was called to order by Vice Chair B. Clancy at 3:35 PM**

**1. Action Item: Approval of February 27, 2017 Board Minutes**

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the minutes from the February 27, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.**

**2. Action Item: Approval of Agenda**

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**

**3. Action Item: Donations**

Clarification was provided that the Kress Foundation donation of \$62,500 was included in the Sensory Courtyard pledges mentioned at the February meeting.

**Motion made by L. FRANKE, seconded by R. OSGOOD, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.**

**4. Action Item: Payment of Bills**

**Motion made by L. FRANKE, seconded by R. OSGOOD, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**

**5. Action Item: Financial Report**

The areas that were identified as being over budget in prior months continue to be over which include the costs incurred for the migration project, the Dectron Unit repair, and escrow retiree payments. In addition, the cost for substitutes is expected to exceed budget due to staff member leaves.

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**

**6. Action Item: Policy 3.09 – Sick Leave**

A board member expressed concern that employees would not receive the total amount of their balance if they turned 65. He felt that they have a balance, since they did not use their sick days as employees. It was noted that the employees earned the right to insurance coverage until they were 65 if they had a balance and that they did not earn a payout of the funds.

The language would not be decreasing a benefit and it would be consistent with how the remaining sick leave balances were used to purchase insurance until an employee reached 65. The benefit was intended to help retirees with insurance until medicare was available.

Paragraph c. will be updated to refer to the school not the system.

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the changes in Policy 3.09 – Sick Leave, First Reading, be approved with the update to reference school. MOTION CARRIED UNANIMOUSLY.**

#### **7. Action Item: Cleaning Services**

Only one bid was received and the bidder did not break down service costs as requested, so the process will be re-evaluated in an effort to get additional bids at an affordable cost. The cleaning request required the bathrooms to be cleaned daily and the classrooms twice a week.

**Motion made by J. MITCHELL, seconded by R. OSGOOD, that the proposed bid for cleaning service be tabled.**

#### **8. Action Item: Staff**

Holly Peters turned in her resignation. Holly was granted extended leave for the 2016-17 school year, but decided not to return for the 2017-18 school year due to her commitments. A. Nizzia mentioned that Holly would still like to return to Syble Hopp when she is able.

**Motion made by R. OSGOOD, seconded by J. MITCHELL, that the resignation of Holly Peters, teacher, at the conclusion of the 2016-17 school year be accepted.**

#### **9. Action Item: Excess Courtyard Funds**

**Motion made by R. OSGOOD, seconded by L. FRANKE, that the above item be tabled until the April 17, 2017 Board Meeting.**

#### **10. Discussion Item: Administrators' Report**

D. Zadnik met with the County Executive to discuss the BCCDEB's needs for the 2017-18 school year, since the budget is currently being developed. The budget is expected to require additional funding due to the need an additional therapist, cleaning services, and student information system.

J. Driessen informed the board that the DLM (Dynamic Learning Maps) testing started for grades 3-11. The test is a progressive test that provides additional questions until a student is no longer to answer the questions accurately. The students are allowed testing modifications that are in line with their IEPs.

A. Nizzia mentioned that the basketball game with the Northeast WI Christian Homeschool Athletics Association took place in March. Students worked a concession stand which allowed them to work on the money and service skills. We will be looking for additional opportunities for a concession stand due to the learning opportunity for students. Conferences were held in March. Channel 2 news was at school because one of the classrooms raised funds for the Keshena Animal Help and Rescue, Inc. by baking and selling dog treats.

**R. Osgood received and placed the Administrator's report on file.**

**11. Discussion Item: Parent Organization Report**

A. Nizzia reported that nuts are still available for sale. Prom will be held in April.

**R. OSGOOD received and placed the Parent Organization's report on file.**

**12. Executive Session: The Board will move to executive session as allowed by Wisconsin stats 19.85 (1)(f) to discuss donor request and personal history.**

**Motion made by J. MITCHELL, seconded by L. FRANKE, to move to Executive Session. MOTION CARRIED UNANIMOUSLY.**

**Returned to open session at 4:50.**

**13. Action Item: Adjournment**

**Motion made by J. MITCHELL, seconded by L. FRANKE, to adjourn at 4:51 PM. MOTION CARRIED UNANIMOUSLY.**



**PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:**

A special meeting was held on Thursday, March 23, 2017

Present: B. Clancy, J. Mitchell, R. Osgood, L. Franke

Excused: S. King

Also Present: D. Zadnik, C. Maricque, A. Nizzia, J. Driessen, Keith Fuchs, Ben Villarruel

1. **Call to Order:** B. Clancy called the meeting to order at 3:30 pm.
2. **Executive Session:** The Board will move to executive session as allowed by Wisconsin Statue 19.85 (1) (c) – considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to discuss the Administrator search.

Motion made by J. Mitchell, seconded by R. Osgood, to move to Executive Session.  
**MOTION CARRIED UNANIMOUSLY.**

Returned to open session at 5:59 PM.

3. **Action Item: Adjournment**

Motion made by J. MITCHELL, seconded by R. Osgood, to adjourn at 6:00 PM. **MOTION CARRIED UNANIMOUSLY.**

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, February 9, 2017 in Board Room A of the Sophie Beaumont Building-Human Services- 111 N. Jefferson Street Green Bay, WI

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**Present:** Chairman Tom Lund, arrived at 5:23 PM  
Carole Andrews, Jesse Brunette, Susan Hyland, Paula Laundrie, Bill Clancy, JoAnn Grashberger

**Excused:** Craig Huxford, Aaron Linssen

**Also**

**Present:** Erik Pritzl, Executive Director  
Nancy Fennema, Deputy Director  
Luke Schubert, Hospital & Nursing Home Administrator  
Eric Johnson, Finance Manager  
Roberta Gasper, Director of Nursing Home  
Dawn Harris, Director of Nursing  
John Mink, RN to BSN Program, Bellin College of Nursing Student

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1. **Call Meeting to Order:**  
The meeting was called to order by Paula Laundrie at 5:17 pm.
2. **Approve/Modify Agenda:**  
ANDREWS / GRASCHBERGER moved to modify the agenda and take item 5 before item 4.  
The motion was passed unanimously.  
  
Introductions were done by the group.
3. **Approve Minutes of December 8, 2016 Human Services Board Meeting:**  
  
GRASCHBERGER / HYLAND moved to approve the minutes dated December 8, 2016.  
The motion was passed unanimously.
4. **Presentation re: Hospital & CBRF Nursing Services:**  
  
Roberta Gasper, Director of Bay Shore Village Nursing Home gave a Power Point presentation (attached) to the board highlighting staffing, the Final Rule of 2016, and the 3 phases they are working on to complete by the end of 2018. Bill Clancy asked if clients have more rights now. Gasper stated that prior to OBRA (Omnibus Budget Reconciliation Act) of 1987, they didn't have rights. She gave examples of residents in long term care being tied to their beds in the past. When OBRA started they don't have the restraint use they had 20-25 years ago. Erik Johnson asked what significant changes were done in 2016. Luke Schubert indicated that in Phase One there were administrative changes with language. He has not seen big changes in the way they operate.

Dawn Harris, Director of Nursing at Nicolet Psychiatric Center and Bay Haven CBRF gave a Power Point presentation (also attached) to the board highlighting requirements for admission and services provided to the community. Harris reviewed statistics for Nicolet Psychiatric Center and these statistics show clients are sicker and staying longer. Harris reviewed statistics for Bay Haven and highlighted the average length of stay has increased by 2 days since 2015. Laundrie asked what the difference was between Bay Haven and Diversion. Nancy Fennema indicated location. Diversion clients are closer to the community and have other resources available to them. Bay Haven clients are at a greater distance from the community and depending on the client that can feel safer for them. Fennema also indicated Bay Haven is attached to the CTC and hospital so there is greater access to medical psychiatric care and oversight. They both service the same type of population but one setting can be better for someone based on their needs. Schubert stated we are licensed the same but a different structure with staffing. At the CTC there is direct access to a psychiatrist, social worker or AODA counselor.

LAUNDRIE / HYLAND moved to receive and place on file.  
Motion was carried unanimously.

**5. Executive Director's Report:**

Executive Director Pritzl highlighted from his report updates on Health and Human Services merger including reviewing organizational structure, overall staffing and common operating policies. Pritzl highlighted the department reached a point where zero people were on the waiting list for psychiatric services. In the Children, Youth and Families area he highlighted receiving an award in the amount of \$162,000 for In Home Safety Services. Pritzl states the application to support Trauma Informed Parenting has been approved. With this award, training and support can be offered to direct service providers, plus foster parents, biological parents and adoptive parents. The Juvenile Justice area applied for and received \$47,000 for each of the next two years to implement a uniform assessment for kids.

GRASCHBERGER / BRUNETTE moved to receive and place on file.  
Motion was carried unanimously.

**6. CTC Administrator Report including NPC Monthly Report:**

Luke Schubert highlighted from his report the CTC is moving forward with a new nurse call light system. The old system was struck by lightning and a replacement system will be installed which will be tied to cell phone wireless technology.

ANDREWS / LAUNDRIE moved to receive and place on file.  
Motion was carried unanimously.

**7. Financial Report for Community Treatment Center and Community Programs:**

Finance Manager Eric Johnson introduced a new format which he will submit once a quarter that gives more details and breaks down results by division. Johnson stated they are in the process of finalizing year end results and at the bottom of the reports are 2016 projections which will affect year end accounting. Refer to the reports attached to agenda for specific numbers and results by division.

LAUNDRIE / HYLAND moved to receive and place on file.  
Motion was carried unanimously.

8. **Statistical Reports:**  
a. **Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.**  
b. **Child Protection – Child Abuse/Neglect Report.**  
c. **Monthly Contract Update.**

ANDREWS / BRUNETTE moved to take items 8a, b, c and item 9 together and receive and place on file.

Motion was carried unanimously.

- 9 **Request for New Non-Continuous Provider & New Provider Contract.**

10. **Other Matters:**

Clancy asked for a status report on the mobile crisis unit. Pritzl stated the mobile crisis unit is in operation. The area of concern is utilization. Services are available but question whether they are getting called out appropriately and in a timely manner. People are still ending up at hospitals and other places. Crisis has talked to larger jurisdictions and they are in the process of getting an agreement drafted with hospitals to allow access in a timely manner. Clancy asked if they were on call 24-7. Fennema indicated they were. Pritzl stated there was a 30 minute benchmark set to respond. Education to law enforcement is needed as well as willingness on their part to call the mobile crisis unit early in the police call. Schubert shared the Green Bay Police Department is bringing a report to all EM1 committees tracking the percentage of residents that receive medical clearance and the time that it takes. Pritzl stated the data shows a call went from 15 hours of average officer time per call to 3.7 hours. Pritzl states there is improvement.

Next Meeting: Thursday, March 9, 2017

5:15 p.m. – Community Treatment Center, Room 365

11. **Adjourn Business Meeting:**  
CLANCY / ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:15 p.m.

Respectfully Submitted,

Patti Zich

**PROCEEDINGS OF THE AD HOC**  
**MENTAL HEALTH TREATMENT COMMITTEE**

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding mental health treatment on Wednesday, March 15, 2017 in Room 660 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**Present:** Vice Chair Erik Hoyer, JOSHUA Representative Cheryl Weber, Green Bay Police Department Officer Jason Allen, Security Lieutenant Scott Brisbane, Jail Liaison Neko Elizondo, Human Services Director Erik Pritzl, Hospital Administrator Luke Schubert, Director of Administration Chad Weininger, Assistant Corporation Counsel Rebecca Lindner, Judge Zuidmulder, other interested parties

**Excused:** Citizen Member Pat La Violette, Retired Security Lieutenant Phil Steffen, Sheriff John Gossage, Chair Guy Zima

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**I. Call meeting to order.**

The meeting was called to order by Vice Chair Hoyer at 12:05 pm.

**II. Approve/modify agenda.**

Human Services Director Erik Pritzl suggested that Items 5 & 9 be taken together as they are related.

**Motion made by Erik Pritzl, seconded by Cheryl Weber to approve as amended. Vote taken. MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of February 15, 2017.**

**Motion made by Erik Pritzl, seconded by Luke Schubert to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**1. Report re: Sequential Intercept Mapping.**

Human Services Director Erik Pritzl feels it would be beneficial to have Martha Arndt of Mental Health Wellness come to one of these meetings to talk about the work she is doing with community mapping and trying to align all the different groups working on similar issues. He also feels that having NEWCAP at a meeting to talk about their housing program for the chronically homeless would be beneficial and informative.

Pritzl talked about the mapping exercise and explained to those who were not familiar with it that a facilitated workshop was presented by people who came through the Substance Abuse and Mental Health Services Administration. This was a grant-funded project and examined the concept of key intercepts with people with mental health issues and criminal justice/law enforcement. They talked about what is working and what is not and looked at four intercepts which are the initial contact, what happens at pleas, what happens at sentencing and how to do things most effectively.

Cheryl Weber said one thing JOSHUA is working on that came out of the mapping exercise is the three point party petition process and why it is not utilized more in Brown County. Law enforcement has come to JOSHUA and indicated they would like to see it used more and JOSHUA is looking into this and working on it. She will continue to keep this group advised on progress as it occurs in this regard.

Weber also commented on peer support and indicated she recently had a talk with the Gathering Place and knows the County has a peer specialist who goes out to the CTC or CCS. She feels more peer specialists should be hired, especially mental health peer specialists as peer to peer is very helpful. Hospital Administrator Luke Schubert said he has heard positive feedback from the social workers and that the peer specialist has been helpful in making connections to community support upon discharge.

**2. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long-term mental health patients**

including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.

Pritzl noted the juvenile justice supervisor reached out to him and indicated that he had talked to Judge Zuidmulder about mental health needs of children. There is not anyone on this committee who is specifically part of the children's' treatment area and Pritzl asked if the group was interested in adding someone from that area. He noted that the County has an adolescent behavioral health unit and he could ask someone within that area to come to this committee. Hoyer also suggested that perhaps someone from the school system would be appropriate. Pritzl said some of the schools are doing collaborative work with Bellin and he thought someone who deals with the emergency detention aspect may be a nice addition to the group. Weber offered to look into this with the schools and Pritzl will also look into this from the Human Services side. Hoyer asked if it would be worth the time to have someone come in and give the committee a short presentation about these issues to give a more well-rounded approach to the questions we are asking. Weber said Martha Arndt may be a good person to talk about this because on her committee there is a school mental health subcommittee that works with the clinics and the schools and they are trying to get a clinician in the schools. Hoyer suggested that this item be included on next month's agenda as a discussion point.

3. **Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Pritzl informed that Jail Liaison Neko Elizondo will give an update later in the meeting as to what is being done to bridge the gap in terms of re-entry when people leave the jail. Jail Lieutenant Scott Brisbane indicated that they now have a mental health professional in the jail five days a week and working with Elizondo also is very helpful in bridging the gap. Hoyer asked if situations ever arise that would entail calling the Crisis Center to the jail. Brisbane said that for EM1s, Crisis is called to come in and evaluate the person and this is typically done upon the request of the officers or mental health clinician at the jail. Pritzl said he can bring numbers regarding Crisis being called to the jail to the next meeting. If the numbers are high, Weber feels it may be a good idea to have a mental health professional at the jail 24/7. Pritzl said within the jail, it is the jail's responsibility to provide the services, so the jail would have to make decisions on the staffing models.

4. **Referral from Public Safety Committee: Communication from Supervisor Buckley re: Have Human Services break out contract with Family Services. Start an RFP process to update the EM-1/Alcohol Hold procedure. Also have staff evaluate to see if it would make fiscal and quality of care sense to bring services back in-house. *Motion made at Public Safety Committee: To put on hold and refer to Human Services, Mental Health Ad Hoc Task Force and EM1 Committee and come back when ready with a recommendation. Carried 4 to 1.***

Pritzl informed that this was discussed at the last Public Safety Committee as well as at the last Human Services Committee. There were discussions regarding if this should be an RFP or not and he has to get some clarification on that. There were also discussions on the EM1 process and where Crisis is and where they could be and whether there could be some sort of assessment area. There is a belief that the new facility, Willow Creek, has a one stop shop model and Pritzl said they do have the same capabilities that the County has for voluntary admissions in that they will assess and screen people for admission, but the question that came up at the Public Safety meeting was if crisis services could be co-located with the CTC. Pritzl said he will go back to the Public Safety Committee when he has updates on this complicated issue.

Pritzl continued that they are in the process of ascertaining how much time Crisis is spending on emergency detentions and mobile crisis, versus how much is general crisis response such as basic needs issues like homelessness and interpersonal conflicts and things of that nature. Schubert added that the EM1 Committee is also looking at the time spent in detention and they have been tracking data so they can see internally if the time in detention is being reduced. He added that they are also looking into how this compares to other systems and this is

on the agenda for a meeting he will have on Friday and he will keep the Committee advised on this. Over the last six months the time that law enforcement is spending with detentions has been drastically reduced on average. Schubert does not know how Brown County compares to other counties. Pritzl said there was a good trend line going.

*Judge Zuidmulder arrived at 12:32 pm*

Officer Jason Allen of the Green Bay Police Department informed that the average hours spent on EM1s in August, 2016 was 20.8 hours and February, 2016 numbers were reduced to 8.10 hours. He said typically when the numbers are high it is because officers have to stay at the hospital for a long period of time or people have to be transported to Winnebago. Pritzl advised that all of the local facilities have now agreed on a med clearance standard when people present to the ER. ER staff will say if someone is low, moderate or high risk and for those that are low risk, the facilities have agreed to take the person on the judgment of the ER. For people who are at moderate or higher risk, tests may be required. Every facility has agreed that the low, medium and high risk applies to their admissions. Schubert said the other side of this is on the front end of whether or not someone needs medical clearance and they are trying to standardize this with the local hospitals. There were standards that were approved by the EM1 committee in the past but they have recently been revised in draft form and they will continue working on this.

Pritzl also informed he has the final draft of the contract to allow Crisis staff into all emergency departments. He has signed it and it will go through the signature process with the other parties involved, but it is very close to being done and this will help a great deal. He said that everyone seems to see the benefit, but just want to be sure that all of the liability issues have been addressed.

**5. Discussion re: Recertifying County operations to return to previous services providing long-term care.**

This item was taken together with Item 9.

Pritzl said this subject has come up several times and is a very interesting area to look at. Trempealeau utilization over time has increased. The facility is on the other side of the state and provides long-term mental health services. Pritzl continued that this region is starting to utilize Trempealeau as there is no other regional facility in the area. Currently Brown County is spending about \$1.5 – \$1.8 million dollars annually to send people to Trempealeau County. Trempealeau's daily rate is \$365 per day and Pritzl said that Brown County's cost per day at the nursing home is within one dollar of that, minus the transportation and coordination costs. He said he has heard from five counties in the region and information he has gathered so far shows that there is a lot of utilization of Trempealeau throughout the region. Pritzl noted that Trempealeau is a county facility, but they are serving people from all over the State.

Judge Zuidmulder said there are a couple of things to think about with regard to a regional facility. One is whether or not there is a regional basis for doing it and also the State legislators. He said before there was "a danger to yourself or others", we had State facilities. They were set up and operated by the State and were a place for residents to get services. That model was eliminated and now Trempealeau is providing similar services but the local taxpayers are paying for it while in the past the cost was shared across the entire State. Judge Zuidmulder feels this should be brought up with the legislators and if the County gets to the point of wanting a regional facility, we should get the other counties to help convince the State to give some type of appropriation to a regional facility as part of their obligation. He said from what he is seeing, there is a good argument that the County should do this, but if we start to get people from outside of the region, then it would be taking the place of a State facility. Hoyer asked if there was a metric in serving more people. In other words, if the daily fee to have 10 people in a facility is \$365, would it also be \$365 per day if there were 100 patients. Pritzl said this is something he would need to look into further and said that when looking at the Brown County cost analysis, it was based on the 63 available beds while Trempealeau's contract rate is based on whatever their total bed count is. The short answer is the per person cost can be altered with a different mix, but it is much more complicated when it comes to the indirect costs and overhead. Weber asked if there are ever occasions when Trempealeau is full and the County cannot send people

there. Assistant Corporation Counsel Rebecca Lindner informed that Trempealeau is a very large facility with a number of different licenses; they have locked inpatient facilities as well as an adult family home, nursing home and CBRF. Schubert said if Trempealeau would not be able to take someone, they would look for the next available best option based on the needs of the person. Pritzl intends to continue gathering more information regarding regional utilization to better understand the entire picture and also understand better how Trempealeau is licensed and how they operate. Pritzl feels this is a worthwhile thing to continue to look at because we continue to use a facility outside of this region at a very high level.

Judge Zuidmulder added that the other issue is being responsible with regard to County dollars because if this is something that can be incorporated here for less costs, then the people who make the decisions should be given the option. He does not like situations where there is a vendor and the vendor can charge whatever they want. Pritzl said that that is how Trempealeau works but said that their rates do seem to be realistic and appropriate. At this time there are 12 people from Brown County in long-term care in Trempealeau County.

**6. Discussion re: Amending Chapter 4 to allow for flexibility of vacation benefits for exempt employees.**

Hoyer said vacation flexibility when making hiring decisions is limited in cases where the position falls under the class and comp. This is a difficult situation for someone how may be mid-career or has a level of training that really should receive more than two weeks' vacation. Hoyer feels this may be preventing the County from getting the employees we should have so he brought this to the Administration Committee and found that this was something that had already been looked at.

Director of Administration Chad Weininger informed the ordinance would have to be changed to allow additional vacation time for a certain level of staffing and to allow for flexibility. This needs a little more tweaking and then will have to go to the Administration Committee and then the Executive Committee and then on the full County Board. Hoyer said the APNPs were an area where there has been difficulty recruiting and giving flexibility in how much vacation can be offered may be helpful.

**7. Update re: Outreach efforts.**

Pritzl said he has made a request with the County support web based channel NEWEye to do a commercial for the CTC as this is one of the things that was suggested by this group. The request has been approved and someone will now be assigned to this project. He has asked for employee volunteers at the CTC to work on this and there were people interested. Hoyer asked if there would be opportunities to have PSAs in areas other than on the County's own channel and Weininger responded that it could be offered to other stations for use.

**8. Jail Liaison Service update.**

Jail Liaison Neko Elizondo indicated she has been in the jail liaison position since March, 2016 and she began seeing inmates in April, 2016. She met with 199 inmates in 2016 for outreach services and this included 87 with AODA-specific issues. She is currently serving 67 people and there are 9 people waiting for her to meet with them. She spends an average of 4-6 hours with an individual. There were 51 people that she did not meet with and 43 of those were AODA-specific. Generally the reason she is unable to meet with someone is because they are in and out of jail before she can meet with them. Some are in an out of jail within 24 – 72 hours. In January, 2016 Elizondo received a total of 52 new requests and the numbers continue to go up and she continues to meet with as many as she can. The majority of people that she meets with have AODA issues and a lot of their crimes are related to that. Homelessness is another big issue and she works on connecting people with resources to have basic housing and clothing needs met.

Judge Zuidmulder said that it was his understanding that this position was created to help ease the jail population and help in transitioning people from the jail to the community. He would like more information on what Elizondo



is doing that facilitates that. There is constant concern about the jail overcrowding and Judge Zuidmulder is involved in looking at all types of things to identify people in the jail that may be there on cash bonds that potentially have an issue that needs to be addressed and if the issue was addressed, something could be done about the bond. The purpose of the position was that people would be transitioning better into the community and lining up people to take a second look at in terms of keeping them there. If this is not what is happening, there is going to be an issue about having the position at all.

Elizondo understands Judge Zuidmulder's position and said some of the things she does deals with mental health and AODA and making sure that services are in place, appointments are made, and health insurance applications are started before someone is released so the insurance is in place when they are released so they can get their medications and go to their appointments. She continued that the goal of her position is to meet with individuals that have AODA and mental health issues and reduce the recidivism rate for that group of people. She does not meet with people who do not have those issues and cannot address questions regarding that.

Judge Zuidmulder commended Elizondo for what she does, but questioned how this position was funded and what is supporting it. Pritzl said the position was put in the budget by him working with some of the issues that JOSHUA brought forward to focus on recidivism. Before the position, people were leaving the jail with no idea of where to go or what to do. These are planned releases of people with mental health and substance abuse issues who would probably not be connected to services without the help of the jail liaison. Pritzl said the recidivism rate for these people is extremely low and Elizondo added that of the people she has worked with only four have returned to jail.

Judge Zuidmulder feels conceptually there was an additional piece going on that people were being looked at to identify whether there were any issues that could be addressed while they were in jail that would facilitate them being released. Brisbane said he has talked to the mental health professional within the jail about that and who may qualify for an early release based on the severity of the charges and mental health status and she could not find anyone who qualified and who she would say would be a good candidate to go out safely.

Elizondo continued that when she meets with individuals who have mental health and AODA issues, there are other issues as well such as social security issues and housing issues and she works with them to minimize as many of the issues that they have so they are not so overwhelmed when they are released. She works with NEWCAP, Micah Center, Golden House and a number of other agencies and programs to address all the needs. Judge Zuidmulder reminded Elizondo of the Mental Health Court and said the faster people apply for Mental Health Court the faster they can get out of the jail and into a different setting. If Elizondo identifies people as having a mental health problem and they are in jail on bail, he would hope that somewhere there is communication to someone that the person should be looked at immediately as someone who should be in the Mental Health Court. They should not be sitting in the jail for 90 days before seeing a judge; they should be out and in the Mental Health Court. Judge Zuidmulder's concern is that there is a huge number of people in the jail pre-trial who are sitting there waiting for disposition. If the disposition should be Mental Health Court, he wants to know about it as soon as possible.

Weber feels the jail liaison program is working wonderfully and it is her opinion that we could use one more liaison. She also said the day report center goes to the jail daily to talk to people to screen for the day report center and then communicates with the Court Commissioners as part of the jail process. Judge Zuidmulder said that instead of these people having a cash bond, they are released to the day report center with a number of conditions. He said Elizondo is doing well working with the people with the release dates, but working with people in the jail who are only there on probation holds is taking time away from what the real job and focus should be. Pritzl said it is good to hear that perspective because he wants the time used wisely. He said that as of February the day report center was serving 63 individuals and the numbers are going up. Despite what Elizondo has done and despite those involved in the day report center, there are still jail issues. Brisbane informed that the jail is currently at 92% capacity and there are also 40 inmates shipped out to Outagamie County. Judge Zuidmulder has 100 people in the treatment courts and there is also talk about adding an OWI court.

**9. Regional utilization of Trempealeau County Health Care Center.**

*This item was taken in combination with Item 5 above.*

**10. Safe, Supporting Housing Study and Resources.**

Pritzl informed that a request for quote (RFQ) was sent out and is available for viewing on the County website. Responses are due by March 20 and Pritzl said it will be price-based and as long as the vendor can meet the qualifications and can do the activities identified, price would be the deciding factor. If there are no appropriate responses, then the procedure will start again. He is aware of two interested organizations and possibly a third individual. Pritzl estimated that the timeline for this is several months and he is hopeful we will have good information when going into the budget process.

Judge Zuidmulder commented on the housing he talked about for Treatment Court participants and said he will be talking to the landlord association in June. The approach would be to talk to them about leasing units for about 6 – 15 people where the County would be the lessee. Individuals would be placed in the units in a supervised situation because they are on probation and participating in the Treatment Courts. This would be a privilege to the individuals and the landlord would not have to worry about payment of rent and evictions. The idea would be to have these units spread out and on a bus line so it is not concentrated in one neighborhood. If this would be something that is successful he feels it would be something to build on.

**11. Such other matters as authorized by law.**

The next meeting date was discussed and April 18, 2017 at noon was selected.

**12. Adjourn.**

Motion made by Cheryl Weber, seconded by Erik Pritzl to adjourn at 1:22 pm. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, March 21, 2017 at 4:30 p.m. in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**PRESENT:** Chair Erickson, Joe Witkowski, Louise Dahlke, Jim Haskins, Duane Pierce, Ed Koslowski, Steve Corrigan, Joan Brusky, Dr. John Brusky, Jerry Polus  
**EXCUSED:** Delores Pierce

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**\*\*Running Total of Veterans' Certificates: 1780**

**1. Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

**2. Invocation.**

Following the invocation by Jim Haskins, Joan Brusky introduced her husband, Dr. John Brusky, a Vietnam veteran to the group.

**3. Approve/Modify Agenda.**

**Motion made by Jim Haskins, seconded by Duane Pierce to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**4. Approve/Modify Minutes of February 21, 2017.**

**Motion made by Duane Pierce, seconded by Joe Witkowski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**5. Update re: Honor Rewards Program.**

Polus informed there are currently 80 businesses signed up for the program and 227 cards have been issued to veterans. Joe Witkowski thought it would be a good idea to make Congressman Mike Gallagher aware of this program. Polus said he had met with Gallagher in person and told him about the program.

**6. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.**

Jim Haskins recalled that at the last meeting this group had a discussion regarding the veteran who sits on the midway collecting money for the Wounded Warriors Regiment and it was determined to be legitimate and the vet will continue to be allowed to collect donations. Ed Koslowski asked why and Fair Board President Steve Corrigan said that research was done and there is a record of the money being donated. Corrigan will be calling the Wounded Warriors Regiment soon to follow up on this. Koslowski said it is important not to confuse the Wounded Warriors Project with the Wounded Warrior Regiment as they are two entirely different organizations. Koslowski's objection to this is that there is no Wounded Warriors Regiment post or chapter in Wisconsin and the money is collected in Brown County, but then not used in Brown County. Corrigan said this veteran received an award in Washington DC for the donations. Koslowski's second concern is that there is a tent full of local veteran organizations at the Fair who are not allowed to collect donations or sell anything, but then this one individual who has nothing to contribute to the veterans of Brown County is allowed to collect donations. The discussion regarding this continued and Polus said the question boils down to if the Fair is an appropriate venue for this person to be soliciting donations and the Subcommittee feels it is not the appropriate venue. Polus feels any solicitations for fundraising at the Fair are inappropriate. Haskins said the Veterans' Appreciation Day is

supposed to be a fun event and that is why there is no fundraising and no politicians involved. Koslowski feels the veteran collecting for the Wounded Warriors Regiment is not an accurate representation of the veteran groups and elements that support veterans in Brown County because there is no local Wounded Warriors Regiment chapter and therefore the funds are going to the national organization and not staying in the County to help locally.

Haskins also brought up the earlier discussions regarding moving the appreciation event to Sunday instead of Saturday. Louise Dahlke said the main reason she feels this is a good idea is because the admission rates on Sunday are reduced and bring in a large number of attendees and this may possibly increase veteran attendance as well. She also noted there are fewer activities on Sunday which would open up a lot more space for the veterans. She indicated that some work has been done recently at the fairgrounds and the setup is going to be different this year. She is hoping to have the veterans in the same spot as in the past, but they are still figuring all of this out. Erickson agreed that if any veterans wanted to bring children or grandchildren to the Fair, it would make more sense to do it on a Sunday when the gate price is discounted. Corrigan added that the Fair could do a better job for the veterans on Sunday. He said crowds are the biggest on Saturday and they lack parking and volunteers due to the crowds, but on Sunday there would be more the Fair could do for the group, such as providing golf cart transportation. The decision has already been made to have the event on Saturday this year, but this can be revisited in the future.

Corrigan brought up the electronic tickets and said the Fair can provide tickets that are already printed and then would just have to be scanned at the gate. They could be electronically earmarked for veterans and the Fair would then be able to say exactly how many tickets were turned in. Polus said the posters are usually ready by mid-June and then the tickets are printed after that. Erickson also noted that we have to set the timeline to get the declaration signed naming the day of the event as Veterans Appreciation Day in Brown County.

Koslowski asked when the Fair's flyer will be printed and Dahlke said that it will be printed in late April, or May at the latest. Erickson said we can set the timeline for the event at the next meeting so the information can be given to the Fair prior to the brochure being printed. The timeline was briefly discussed and it was determined that the tent will be open at 10:00 am and the ceremony will be held at 3:00 pm.

Corrigan commented on honoring the Purple Heart recipients. The Fair does the best marketing they can and the local TV stations and print media do a lot for the Fair, but they have to be prepared to do interviews at any time, depending on what other things are going on in the news. Corrigan said the Fair can help this group out with publicity by having a Purple Heart recipient who has a good story who could do an interview on fairly short notice. Pierce noted that a lot of the disabled veterans have Purple Hearts and belong to the area's Purple Heart organization. He said he has heard arguments that the Purple Heart is an award that is given and they are saying if you are going to start recognizing people with awards, what will be next.

Polus informed that representatives of Associated Bank recently stopped to see him and advised that they will be donating \$1,000 to the veterans' office to be used however it was deemed to be needed. He explained each year Associated Bank branches put up veteran displays and the winning branch receives \$1,000. The Allouez branch won this year and they have decided to donate the money to the veterans' office. Polus said typically donations go into the emergency fund, but Associated Bank let Polus know he can use the money for whatever he feels is appropriate. Polus would like the funds deposited into the Subcommittee fund to be used for Fair expenses.

Polus also said he has submitted his request for the Great Lakes Navy Band to perform at the Fair and they have acknowledge the request, however they are not able to make a commitment until 60 days beforehand and this concerns Polus and he feels we should have a plan b in case they are not able to provide the entertainment. Erickson said the Bay Port High School band may be a good backup plan as they are very involved in veterans' issues. Erickson will look into this and keep this group advised. Polus said he offered the Navy bank \$500 to help cover expenses and he would be able to offer the same amount to a high school band if that is the route we go. Humana and Heartland will also be contacted to see if they wish to donate to the event again this year. Koslowski said the contributors should be listed on the poster. Witkowski feels that just because an organization gives a donation to be used for Appreciation Day they do not need to be classified as a sponsor or a contributor. He would not classify them in any way other than a donation. He feels this subcommittee is the sponsor of the event, not the people who make donations. Polus said this would be a decision to be made by this group but noted that we have recognized Heartland and Humana in the past which has sent a precedent. Koslowski said that perhaps "sponsorships" would be a good way to note those who make donations.

**7. Report from CVSO Jerry Polus.**

CVSO Jerry Polus shared a pamphlet with the group, a copy of which is attached, which was developed by the State association and outlines all available veterans' benefits. It is a generic list that can be used at different events, but the information contained in the brochure is all inclusive.

**8. Possible Outing for PTSD Veterans.**

Erickson said his fishing organization has adopted a lake at the Botanical Gardens and he will be contacting the veterans fly fishing group to see if they would be interested in a spring fishing outing at the lake. He will keep the subcommittee advised in this regard.

**9. Report from Committee Members Present (Erickson, Dahlke, Haskins, Koslowski, Pierce & Witkowski).**

-Erickson did not have anything to add to what was discussed earlier, but he confirmed that he will talk to Supervisor Schadeewald about the possibility of the Bay Port band performing at the Fair event in the event the Navy Band is unable. Koslowski added that another band that may be a good option is the East High Band as they perform at the United Patriotic Society program on Veterans Day.

-Dahlke did not have anything to add other than what was discussed above.

-Haskins informed that IBM has announced plans to hire 2000 vets over the next four years. They have expanded their program to train veterans in software used in defense and law enforcement industries. They feel that those who have served in the armed forces have unique talents and skills that make them a natural fit for these positions.

He also said he saw on Facebook that veterans can get 50% off tickets for select Milwaukee Brewer games. He also read that so far over 1,400 veterans have been deported by President Trump and he intends to do more follow up to see if this is true.

-Koslowski reported there will be a meat raffle at Pearly Gates on April 8 beginning at 2:00 pm. He also said that this year is Amvets Post 57's 10 year anniversary. He talked about the history of the post and said that over the last 10 years the post has donated almost \$15,000 to area people and he is proud of this, especially since it is not a large group.

-Pierce reported on the Connect to Courage event that will be held at the PAC in Appleton on March 28. This is a free event and open to the public. The goal is to raise awareness and learn about the plight and challenges of veterans. There will be resources and educational tools to assist veterans, their families and the community. Connect to Courage is a collaborative effort in the Fox Cities. Lead organizations include American Legion Post 38, Fox Valley Veterans Council, Fox Valley Technical College Veterans Services, Prevent Suicide Fox Cities and Veterans Mentor group. The goal of the event is to connect veterans and those who care about them to resources in the community that will help with life's transitions. As part of the event the Project 22 documentary will be shown at 2:30 pm and again at 7:00 pm. Project 22 follows two combat-wounded veterans on a mission to find hope. Two veterans rode motorcycles from San Francisco to New York and spoke with veterans, researchers, mental health clinicians and educators along with asking hard hitting questions and opening up about their own struggles along the way. There will also be QPR Training. QPR stands for question, persuade and refer and is a simple three step process anyone can learn to help save a life from suicide.

Pierce also said the LZ Spring event will be held on April 3 at Pearly Gates. There will be food specials and raffles and fun. It is a veteran-oriented thing, but still open to everyone.

Pierce also presented the group with a donation check in the amount of \$300 from Amvets Post 57 to help cover the costs of the mugs ordered for the veterans' store in Polus's office.

-Witkowski shared an article from the newspaper about soldiers training for jungle warfare in Hawaii.

**10. Such Other Matters as Authorized by Law. None.**

11. **Adjourn.**

Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:27 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

### Mission Statement

The County Veterans Service Officers Association of Wisconsin (CVSOA) is an organization of professional veterans' advocates. In Wisconsin, the County Veterans Service Officer plays a critical role in the veterans' advocacy system and is often the initial contact in the community for veterans' services. Through the County Veterans Service Officer, the CVSOA is committed to Wisconsin counties to provide a vital and efficient system of services and advocacy to veterans, their dependents and survivors.

The CVSOA promotes legislation and policy at both the state and federal levels that is supportive of veterans' rights and issues that are in harmony with our national obligation to veterans of the United States Armed Forces. The association provides a medium for the exchange of ideas and information, training and support to facilitate the delivery of services to nearly 488,000 veterans.

The CVSOA recognizes the importance and merit of the congressionally-chartered veterans' service organizations and is committed to fostering a mutually beneficial relationship for the common good of all veterans. It is the intent of this organization that every veteran residing in Wisconsin receives the benefits and services to which they are entitled by law and moral obligation.

### Are You Eligible?

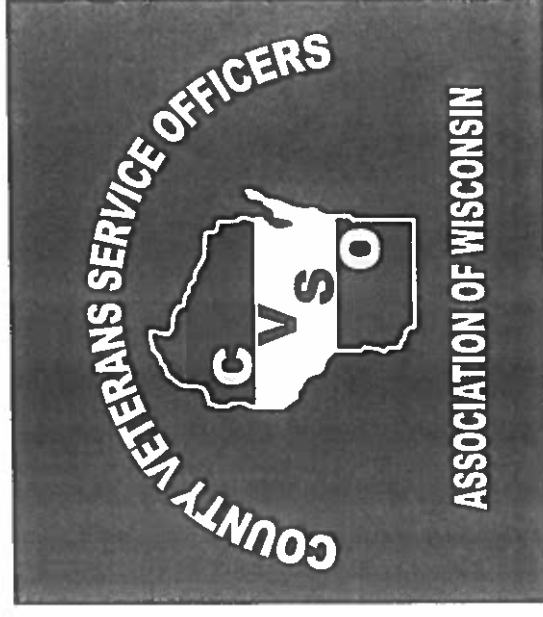
If you served in the Armed Forces, you may be eligible for benefits.

The character, length and location of your service will determine your eligibility for certain benefits.

*The County Veterans Service Officers of Wisconsin salute you and thank you for your service!*



# Veterans Benefits



### Contact us:

- \* CVSO Website: [www.wicvso.org](http://www.wicvso.org)
- \* "Locate your CVSO"
- \* In Phone Book under County Government, then Veteran Services
- \* Facebook: [www.facebook.com/WICVSO](http://www.facebook.com/WICVSO)

In Wisconsin, every county has a County Veterans Service Officer (CVSO) and almost every officer has at least one staff member. This is mandated by chapter 45 of the Wisconsin Statutes. CVSOs are county employees, not VA employees, which means we advocate for you. Our job is to educate veterans and their dependents and survivors about federal and state benefits and assist them with applying for the benefits they are interested in and eligible for. There is never a charge for our services. Don't pay someone else to do something for you that we can do for free.

Below, is a list of just some of the benefits for veterans and their families; however, not all veterans will be eligible for every benefit.

### **Health Benefits**

- \* Tricare
- \* VA health care
- \* CHAMPVA
- \* Mental health counseling

### **Education Benefits**

- \* Post 9/11 G.I. Bill®
- \* Wisconsin G.I. Bill
- \* Veterans Education (VetEd)
- \* Vocational Rehabilitation and Employment (VR&E)
- \* Dependents Education Assistance (DEA)
- \* Retraining Grant

### **Financial Benefits**

- \* Service-connected disability compensation
- \* Non-service connected pension
- \* Assistance to Needy Veterans (ANV) grants
- \* Veteran's Service Commission grants
- \* Subsistence aid grant
- \* Property Tax Credit

### **Loan Benefits**

- \* Federal home loan guarantee

### **Insurance Benefits**

- \* Service-Disabled Veterans Insurance
- \* Life Insurance
- \* SGLI to VGLI conversions

### **Death Benefits**

- \* Dependents Indemnity Compensation (DIC)
- \* Widow's/widower's pension
- \* Burial flag
- \* Government grave marker
- \* Burial allowance
- \* Presidential Memorial Certificates (PMC)
- \* Grave registration

### **Other Services**

- \* Wisconsin eligibility
- \* Recording of DD form 214
- \* Obtaining discharge papers, military awards, personnel records and service medical records
- \* Veterans' Home applications
- \* Veterans Assistance Program (VAP)
- \* State park and trail passes

- \* "Veteran" identifier on driver's license
- \* Transportation to VA medical appointments

### **Important Phone Numbers**

- \* VA Regional Office, 800-827-1000
- \* VA Pension Management Center, 877-292-6380
- \* Wisconsin Department of Veterans Affairs, 800-947-8387
- \* VA Medical Center, Iron Mountain, MI, 800-215-8262
- \* VA Medical Center, Madison, WI, 888-478-8321
- \* VA Medical Center, Milwaukee, WI, 888-469-6614
- \* VA Medical Center, Minneapolis, MN 866-414-5058
- \* VA Medical Center, Tomah, WI, 800-872-8662
- \* Tricare, Northern Region, 877-874-2273
- \* CHAMPVA, 800-733-8387
- \* Education Center, St. Louis, MO, 888-442-4551
- \* DFAS for retirees, 800-321-1080

### **Important Web Sites**

- \* Federal VA: [www.va.gov](http://www.va.gov)
- \* Wisconsin Department of Veterans Affairs: [www.dva.state.wi.us](http://www.dva.state.wi.us)
- \* Tricare: [www.tricare.mil](http://www.tricare.mil)
- \* Defense Finance and Accounting Service (DFAS): [www.dfas.mil](http://www.dfas.mil)

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BOARD OF SUPERVISORS

Brown County



BROWN COUNTY  
BOARD OF SUPERVISORS  
GREEN BAY, WISCONSIN

Meeting Date:

4-19-17

Committee:

Human Services Committee

Motion from the Floor/Late Communication

I make the following ~~motion~~/late communication:

I request a review of contracted  
service contracts in the Human Services  
and Health Dept. Division be done by the  
Human Services Committee.

Signed:

Richard Schadeault

District No.

24

(Please deliver to County Clerk after motion is made for recording into minutes.)

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**2016 BALANCED BUDGET ADJUSTMENT**

WHEREAS, certain surpluses, overdrafts and shortfalls have developed in various departmental budgets for 2016; and

WHEREAS, these surpluses, overdrafts and shortfalls are the result of the following:

- **Clerk of Courts**

- Public charges and fees – These revenue accounts had a net deficit of (\$112,513), which was 10.6% below the budgeted amounts.
- Fines and forfeitures – These revenue accounts had a net surplus of \$64,934, which was 10.1% above the budgeted amounts.
- All other accounts had a net deficit of (\$13,065),

**Resulting in an appropriation needed of \$60,644.**

- **Medical Examiner**

- Professional services – This expense account had a net deficit of (\$221,302), which was 54.5% above the budgeted amounts.
- Wages and benefits – These expense accounts had a net deficit of (\$41,925), which was 15.1% above the budgeted amounts.
- Revenues – Revenues in total were \$6,571 above the budgeted amounts, which was only 0.7% above the budgeted amounts.
- All other expense accounts had a net surplus of \$55,952,

**Resulting in an appropriation needed of \$200,704.**

- **Museum**

- Public charges for services – These revenue accounts had a net deficit of (\$43,712), which was 25.4% below budgeted amounts.
- All other accounts had a net surplus of \$25,181,

**Resulting in an appropriation needed of \$18,531.**

- **Treasurer**

- Property tax interest and penalties – These revenue accounts had a net deficit of (\$333,869), which was 23.8% below budgeted amounts.
- Investment interest and market adjustments -- These revenue accounts had a net deficit of (\$264,303), which was 34.6% below budgeted amounts
- Tax deed related items – These revenues and expense accounts have a net surplus of \$24,554 as compared to budgeted amounts.

- Ag use conversion penalty – This revenue account has a surplus of \$35,752, which is 143.0% above budgeted amounts.
- All other accounts had a net deficit of (\$1,591),

**Resulting in an appropriation needed of \$539,457.**

- **UW Extension**

- The departmental deficit is (\$413), which is only 0.10% of the property tax levy for the department. No further analysis was completed related to the net deficit,

**Resulting in an appropriation needed of \$413.**

- **Community Programs**

- Expenses were (\$649,680) over budget, primarily due to increased mental health in-patient services for children, adolescents and adults, and higher than expected placements in foster care.
- Revenues were \$2,128,892 over budget, primarily due to higher than expected provider audit refunds, a favorable WI Medicaid Cost Reporting (WIMCR) settlement, and significantly higher case management and service revenues associated with mental health services for a net departmental surplus of \$1,479,212
- After taking the County Board action of 01-18-2017 into account to commit \$75,000 of fund balance for the 2017 budget, a total of \$630,805 remains available in fund balance for subsequent years expenditures,

**Resulting in an appropriation needed of zero.**

- **Community Treatment Center**

- Expenses were \$182,048 under budget, primarily due to staffing costs less than anticipated after previous budget adjustment based on higher than expected census in the hospital and Community Based Residential Facility (CBRF).
- Revenues were (\$1,049,781) under budget, primarily due to a prior year billing correction by the WI Department of Health Services, a revised fee structure for the CBRF, and an increased number of consumers without adequate funding in the hospital, for a net departmental deficit of (\$867,733).
- Including future year pension activity, Community Treatment Center has an unrestricted fund equity balance of \$909,383,

**Resulting in an appropriation needed of \$867,733; and**

WHEREAS, it is necessary to make appropriations to cover these various departmental deficits in order to balance these budgets for the past year; and

WHEREAS, the County Board increased the Sheriff's budget levy by \$616,445 in 2016, and by \$890,344 in 2017, and the Sheriff currently has a budget of \$38,640,767; and

WHEREAS, the Sheriff indicates there remains a need for an additional \$8,500 in his 2016 budget for squad camera purchases.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that there be appropriated from the General Fund and placed in the 2016 departmental budget the following amounts:

<u>Department</u>	<u>Amount</u>
Clerk of Circuit Court	\$ 60,644
Medical Examiner	\$ 200,704
Museum	\$ 18,531
UW Extension	\$ 413; and

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors that the following department recognized a shortfall in its appropriation to the General Fund in 2016:

<u>Department</u>	<u>Amount</u>
Treasurer	\$539,457; and

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors that there be appropriated from the Community Treatment Center fund and placed in the 2016 departmental budget the following amount:

<u>Department/Fund</u>	<u>Amount</u>
Community Treatment Center	\$867,733; and

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors that the amount of \$8,500 shall be transferred from the General Fund Unassigned Fund Balance and shall increase the Sheriff's Office 2017 budget by \$8,500 for squad camera purchases.

<u>Department/Fund</u>	<u>Amount</u>
Sheriff	\$8,500

Respectfully submitted,

ADMINISTRATION COMMITTEE  
EDUCATION & RECREATION  
COMMITTEE  
EXECUTIVE COMMITTEE  
HUMAN SERVICES COMMITTEE  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
PUBLIC SAFETY COMMITTEE

Approved By:

\_\_\_\_\_  
Troy Streckenbach,  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Authored by: Administration

Final Draft Approved by Corporation Counsel

*Fiscal Note: This Resolution requires an appropriation from the General Fund as outlined in the resolution. As of 4-14-2017, the General Fund decreased from 2015 to 2016 by \$512,756 (unaudited)). The Unassigned General Fund Balance as of the same date is \$24,503,429 (unaudited), so sufficient funds are available to transfer to the Sheriff's Office.*

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

\_\_\_\_\_  
Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
BECKER	26				

Total Votes Cast \_\_\_\_\_

Motion:      Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** April 18, 2017

**REQUEST TO:** Administration, Education & Recreation, Executive, Human Services, Planning, Development & Transportation, Public Safety Committee

**MEETING DATES:** May 3, April 27, May 8, April 26, April 24, and May 3, 2017

**REQUEST FROM:** Chad Weininger  
Department of Administration Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** 2016 Budget Overdraft and Shortfall Appropriations

**ISSUE/BACKGROUND INFORMATION:**

Attached is the resolution to appropriate additional funds for 2016 departmental budgetary shortfall.

- The following departments require additional appropriations from the General Fund to cover the deficits.
  - Clerk of Circuit Court
  - Medical Examiner
  - Museum
  - UW Extension
- The County Treasurer will recognize a shortfall in appropriations to the General Fund.
- Community Treatment Center requires an additional appropriation from its respective fund balance to cover the deficit.
- The Sheriff's department needs an additional \$8,500 to complete a 2016 project.

**ACTION REQUESTED:**

Please approve the attached resolution to authorize additional appropriations for 2016 overdrafts and shortfalls.

**FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
  - a. If yes, what is the amount of the impact? See Attached Resolution
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted? ☐ Yes ☒ No
    1. If yes, in which account? \_\_\_\_\_
    2. If no, how will the impact be funded? \_\_\_\_\_

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

## BROWN COUNTY HEALTH AND HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Board  
Human Services Committee

From: Erik Pritzl, Executive Director

Date: April 13, 2017

Re: Executive Director's Report

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### **Wisconsin County Human Services Association (WCHSA) and Wisconsin County Association (WCA)—Human Services Day at the Capitol**

Two county-based organizations, WCHSA and WCA, sponsored the annual Human Services Day at the Capitol on April 5, 2017. I attended the overview sessions followed by meetings with individual legislators or staff members that represent Brown County. Jenny Hoffman, Economic Support Services Manager, attended the event and coordinated the meetings.

There were four primary focus areas for the day as follows:

#### *Children and Families*

Brown County, like most counties (excluding Milwaukee), is required to provide child welfare services including access, initial assessment, and ongoing child protection services. The State of Wisconsin provides a portion of the funding for these services through the Children and Family Aids allocation. This allocation has remained relatively flat, with an 8% increase since 2009 when the Department of Children and Families was created while during a period from 2011-2015 child protection reports increased 54% in Brown County, the number of screened in reports increased 33%, and the number of children in out of home care increased 38.5%. Local investment doubled in child protective services over the same period from 2009-2015 in response to these increases.

The Governor's budget increases the Children and Family Aids allocation by \$5,000,000 annually beginning in CY18. The Governor's budget also provides additional funding for in-home safety services (IHSS). With this increased funding, the IHSS program will be expanded to all counties across the state.

### *Income Maintenance Fraud Funding*

Brown County participates in a Fraud Prevention and Investigation Program (FPIP) as part of a consortium of counties that also operates Income Maintenance programs. The State of Wisconsin provides some State funding and Federal funding to support fraud prevention and investigation activities at the local level to promote program integrity. In Brown County the department has a close relationship with the Sheriff's Office, and two detectives are assigned to fraud investigations. The funds received from the State of Wisconsin are used to support the positions through a chargeback between departments.

County consortia have been successful in identifying and investigating fraud. The Bay Lake Consortium, led by Brown County, added an overpayment specialist in 2016, and was able to complete over 500 overpayment reviews with claims of \$719,771, and incentive payments are estimated to be \$100,000. The Wisconsin County Association determined that in 2016 every \$1 spent on FPIP resulted in \$23 in savings. The proposed State budget maintains current funding levels, but counties are requesting additional funds to support expanding fraud prevention and investigation.

### *Mental Health Institutes*

The State of Wisconsin operates two inpatient Mental Health Institutes—Winnebago and Mendota. Over time, the appropriation for operating the institutes has accumulated a balance that developed in part due to payments from counties for services. The WI Department of Health Services (DHS) requested a transfer of some funds to increase forensic capacity and to build infrastructure to support an electronic health records system. Wisconsin Counties did not oppose these transfers, but are requesting a portion of the remaining balance (about \$8,000,000) be returned to counties.

### *Returning 17 Year Olds to the Juvenile Justice System*

Both WCHSA and WCA support the concept of returning 17 year old non-violent, first time offenders to the Juvenile Justice System. What is not agreed upon is that some funding should be allocated to counties to provide services to an expanded population of youth. The Youth Aids allocation has also remained largely flat for many years, and county funds make up over half of the expenditures to address the needs of youth. Without additional funds, counties will have to prioritize services and stretch available resources.

Legislators and their staff members were attentive and interested in hearing more about these critical issues facing Wisconsin counties, and took the time to ask questions related to these issues. Now we will wait and see what action is taken in the State budget process.

### **Community Treatment Center:**

There continues to be significant needs for people with mental health issues as indicated by a high average daily census and utilization of the Nicolet Psychiatric Center and Bay Haven Community Based Residential Facility (CBRF) units at the Community Treatment Center. I have included a year over year visual comparison of two residential units—Bay Haven and Nicolet



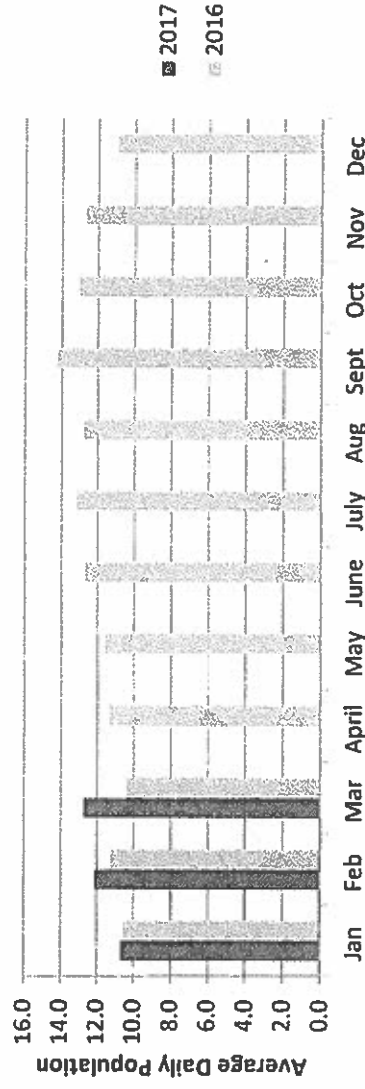
Psychiatric Center. Some of the higher census at Bay Haven is associated with Adult Protective Services (APS) placements which are increasing. This is of benefit to the APS area, but an appropriate charge needs to be identified between the Community Treatment Center and Community Programs.

The department recently had a CBRF survey at Bay Haven, and did not receive any statements of deficiency. There was also clarification of the use of recreational therapy services at Bay Shore village, and this will be helpful in addressing the needs of the Adult Protective Services placements.

# Community Treatment Center (CTC) Census Overview

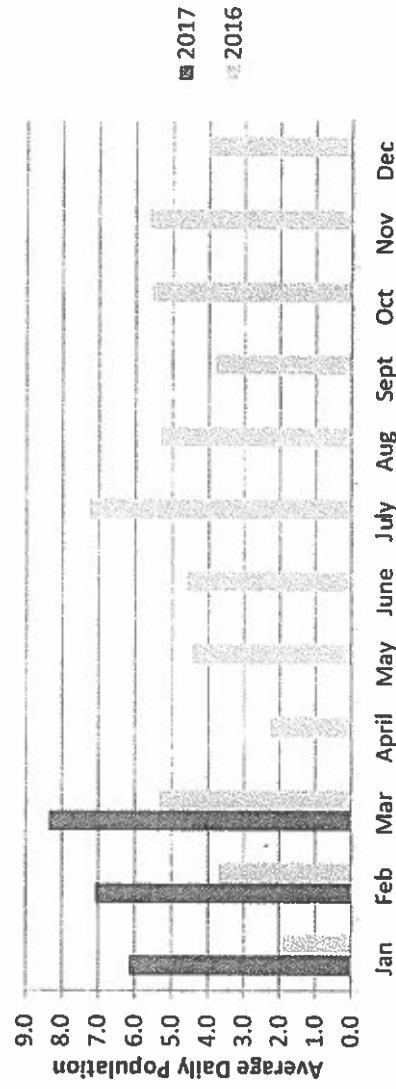
The chart to the right presents the monthly census at the Nicolet Psychiatric Center (NPC) for 2017, with a comparison to 2016. This is an average daily population for each month. There is an overall increasing trend in the number of people served on the unit for 2017, and a slightly higher average daily census compared to 2016. In addition, the length of stay is 5.4 days for 2017 compared to 4.2 days in 2016, with March approaching a week (6.5 days.)

**Nicolet Psychiatric Center Census  
2016-2017**



The next chart to the right presents the monthly census at Bay Haven, the Community Based Residential Facility (CBRF) for 2017, with a comparison to 2016. This is an average daily population for each month. We continue to see census improvements in 2017 month over month, and a significantly higher average daily census compared to 2016.

**Bay Haven (CBRF) Census  
2016-2017**



### **NPC March Monthly Report**

1. **Patient Care Issues**- There are no new concerns to report.
2. **Contracted Services Issues** – The State Engineer from DHS has approved the plans for installation of a new CTC nurse call system. Our previous nurse call system that was stuck by lightning and a replacement system will be scheduled for installation during the month of April 2017.

The exterior courtyard fencing at Nicolet Hospital is schedule for replacement installation during the week of April 10, 2017, weather permitting.

3. **Summary of patient complaints**- We received one patient grievance during the month of March. The complaint was in relation to privilege restrictions. The facility followed appropriate policy and procedure. The complaint was unsubstantiated.
4. **Federal/State Regulatory Concerns**- There were no hospital health inspections conducted during the month of March on Nicolet. There was no health inspections conducted at Bayshore Village or Bay Haven during the month of March.
5. **Approval of Medical Staff appointments**- There were no executed approvals of new medical staff appointments during the month of March.
6. **Other Business**- Our schedule March Presentation from Recreational Therapy Services is attached, along with Music & Memory Program Information.

*Respectfully submitted by:*

*Luke Schubert, NHA,  
Hospital and Nursing Home Administrator*

## BROWN COUNTY HUMAN SERVICES

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Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: April 12, 2017

Subject: 2016 Year End Financial Results for CTC and Community Programs

### Community Treatment Center

Final 2016 financial results for CTC show a deficit of \$2,146,618 compared to amended budget deficit for the year of \$1,278,885 for an overall unfavorable budget variance of \$867,733. This variance is due primarily to the unanticipated impact of billing changes required for the past 3 years by DHS for Tech level CBRF Crisis Intervention services. The impacts recognized as prior year and current year adjustments to revenue in 2016 financial results are as follows:

2014 Impact	\$ 398,403
2015 Impact	\$ 104,281
2016 Impact	<u>\$ 380,946</u>
Total	\$ 883,630

Without the above noted CBRF revenue adjustments, 2016 results for CTC would have shown a favorable variance of \$15,897. Due to significantly higher census than originally projected, budget amendments were recorded to both revenues and personnel costs. A budget adjustment of approximately \$475,000 was also recorded to match an unfavorable pension expense adjustment. Following these budget adjustments, overall expenses ended the year \$182,047 under budget due primarily to labor expense less than anticipated at the time of the above noted budget adjustments. 2016 annual census was as follows compared to budget:

		<u>2016 Actual</u>	<u>2016 Budget</u>
Average Census:	Hospital	12.1	10.1
	Nursing Home	61.7	61.4
	CBRF	4.4	3.6

### Community Programs

For 2016 Community Programs ended the year with total revenues \$2,103,836 or 4% over budget due primarily to favorable prior year WIMCR cost reporting settlements approximately \$1 million over budget, higher provider audit refunds than anticipated, and additional revenues from higher than anticipated services provided during the year. Expenses were higher than budget by \$649,680 for 2016 due primarily to increased personnel and purchased service costs to support the higher level of services provided.

This created 2016 net income of \$360,071 for Community Programs which was a \$1,454,155 favorable budget variance for the year.

Respectfully Submitted,

Eric Johnson  
Finance Manager



# Community Treatment Center Summary Income Statement

Fiscal Year to Date 12/31/16

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Variance Fav (Unfav)	% Used/ Rec'd	Prior Year Total
<b>Fund 630 - CTC</b>										
<b>REVENUE</b>										
<b>Department 056 - CTC</b>										
4100	General property taxes	2,797,019.00	.00	2,797,019.00	233,084.88	.00	2,797,019.00	.00	100	2,578,283.00
4302	State grant and aid revenue	777,000.00	.00	777,000.00	69,416.67	.00	819,902.25	42,902.25	106	769,350.00
4600	Charges and fees	3,797,534.00	675,000.00	4,472,534.00	(187,362.13)	.00	3,278,862.07	(1,193,671.93)	73	2,943,306.82
4601	Sales	14,480.00	.00	14,480.00	263.03	.00	10,272.07	(4,207.93)	71	14,838.99
4603	Rent	14,580.00	.00	14,580.00	14,580.00	.00	14,580.00	.00	100	14,580.00
4700	Intergovt charges	3,229,480.00	200,000.00	3,429,480.00	192,887.56	.00	3,222,203.54	(207,276.46)	94	2,769,858.07
4800	Intra-county charge	1,567,720.00	125,000.00	1,692,720.00	169,883.22	.00	1,991,079.08	298,359.08	118	1,455,623.06
4900	Miscellaneous	100.00	.00	100.00	1,587.25	.00	5,704.43	5,604.43	5704	(667.02)
4901	Donations	2,000.00	.00	2,000.00	2,000.00	.00	2,000.00	.00	100	1,450.00
9001	Capital Contribution	.00	.00	.00	8,509.39	.00	8,509.39	8,509.39	+++	18,000.00
9002	Transfer in	.00	47,146.00	47,146.00	37,328.04	.00	47,146.24	.24	100	706,144.30
<b>Department 056 - CTC Totals</b>		<b>\$12,199,913.00</b>	<b>\$1,047,146.00</b>	<b>\$13,247,059.00</b>	<b>\$542,177.91</b>	<b>\$0.00</b>	<b>\$12,197,278.07</b>	<b>(\$1,049,780.93)</b>	<b>92%</b>	<b>\$11,270,847.22</b>
<b>REVENUE TOTALS</b>		<b>\$12,199,913.00</b>	<b>\$1,047,146.00</b>	<b>\$13,247,059.00</b>	<b>\$542,177.91</b>	<b>\$0.00</b>	<b>\$12,197,278.07</b>	<b>(\$1,049,780.93)</b>	<b>92%</b>	<b>\$11,270,847.22</b>
<b>EXPENSE</b>										
<b>Department 056 - CTC</b>										
5000	Cost of sales	2,600.00	.00	2,600.00	538.90	.00	3,793.16	(1,193.16)	146	3,469.61
5100	Regular earnings	6,330,633.00	800,000.00	7,130,633.00	381,260.90	.00	6,073,492.85	1,057,140.15	85	5,720,005.92
5102	Paid leave earnings	.00	43,465.00	43,465.00	174,424.62	.00	738,976.22	(695,511.22)	1700	763,866.44
5103	Premium	141,803.00	.00	141,803.00	79,303.58	.00	350,727.74	(208,924.74)	247	383,603.97
5109	Salaries reimbursement	.00	.00	.00	(4,816.82)	.00	(26,679.01)	26,679.01	+++	(70,145.57)
5110	Fringe benefits	2,361,120.00	478,795.00	2,839,915.00	669,551.34	.00	2,835,609.17	4,305.83	100	2,411,863.03
5198	Fringe benefits - Budget only	(7,994.00)	.00	(7,994.00)	.00	.00	.00	(7,994.00)	0	.00
5201	Training and education	2,700.00	.00	2,700.00	134.00	.00	4,334.56	(1,634.56)	161	1,207.87
5203	Employee allowance	.00	.00	.00	.00	.00	52.45	(52.45)	+++	51.47
5300	Supplies	126,465.00	.00	126,465.00	4,931.93	.00	99,537.00	26,928.00	79	131,327.69
5302	Food	223,200.00	.00	223,200.00	20,787.46	.00	243,793.66	(20,593.66)	109	214,713.69
5304	Printing	1,500.00	.00	1,500.00	.00	.00	964.20	535.80	64	1,491.08
5305	Dues and memberships	3,044.00	.00	3,044.00	.00	.00	2,355.00	689.00	77	4,277.08
5306	Maintenance agreement	160,000.00	50,000.00	210,000.00	42,323.04	.00	210,882.25	(882.25)	100	124,864.39
5307	Repairs and maintenance	32,165.00	.00	32,165.00	416.90	.00	28,471.08	3,693.92	89	33,174.28



# Community Treatment Center Summary Income Statement

Fiscal Year to Date 12/31/16

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Variance Fav (Unfav)	% Used/ Rec'd	Prior Year Total
5308	Vehicle/equipment	1,700.00	.00	1,700.00	149.55	.00	1,393.67	306.33	82	1,504.45
5310	Advertising and public notice	.00	.00	.00	37.14	.00	37.14	(37.14)	+++	1,106.00
5320	Rental	10,000.00	.00	10,000.00	11,499.90	.00	28,045.40	(18,045.40)	280	13,698.50
5330	Books, periodicals, subscription	5,195.00	.00	5,195.00	.00	.00	1,868.35	3,326.65	36	5,201.66
5340	Travel and training	13,000.00	.00	13,000.00	777.36	.00	10,006.84	2,993.16	77	15,242.49
5345	Permits	2,480.00	.00	2,480.00	.00	.00	1,549.31	930.69	62	5,395.80
5365	Special events	2,000.00	.00	2,000.00	375.03	.00	1,385.03	614.97	69	1,964.69
5390	Miscellaneous	3,320.00	.00	3,320.00	589.56	.00	5,477.35	(2,157.35)	165	3,439.06
5392	Service fees	3,300.00	.00	3,300.00	573.43	.00	5,165.21	(1,865.21)	157	3,225.86
5395	Equipment - nonoutlay	.00	.00	.00	2,370.79	.00	8,858.60	(8,858.60)	+++	3,032.44
5397	Special assessments	.00	.00	.00	3,021.72	.00	3,021.72	(3,021.72)	+++	.00
5410	Insurance	18,268.00	.00	18,268.00	1,577.92	.00	20,297.61	(2,029.61)	111	24,414.75
5425	State assessment	128,520.00	.00	128,520.00	10,710.00	.00	128,520.00	.00	100	128,520.00
5505	Telephone	8,100.00	.00	8,100.00	1,202.09	.00	9,922.92	(1,822.92)	123	9,133.55
5600	Indirect cost	193,184.00	.00	193,184.00	16,095.00	.00	193,184.00	.00	100	180,247.00
5601	Intra-county expense	1,724,370.00	.00	1,724,370.00	177,861.47	.00	1,628,724.08	95,645.92	94	1,645,190.35
5700	Contracted services	442,290.00	75,000.00	517,290.00	42,201.79	.00	524,711.54	(7,421.54)	101	574,796.99
5706	Temporary replacement help	24,000.00	25,000.00	49,000.00	3,335.32	.00	59,357.72	(10,357.72)	121	17,862.55
5716	Legal services	.00	.00	.00	.00	.00	.00	.00	+++	600.00
5760	Medical supplies	227,700.00	50,000.00	277,700.00	21,496.24	.00	297,188.58	(19,488.58)	107	298,474.03
5761	Medical services	15,250.00	.00	15,250.00	(1,858.88)	.00	22,811.07	(7,561.07)	150	16,879.28
5784	Interpreter services	.00	.00	.00	140.00	.00	1,941.25	(1,941.25)	+++	.00
5880	Settlement	.00	.00	.00	13,390.00	.00	13,390.00	(13,390.00)	+++	.00
6000	Depreciation	803,771.00	.00	803,771.00	67,510.49	.00	809,021.39	(5,250.39)	101	804,006.56
6110	Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
6190	Disposition of fixed assets	.00	.00	.00	1,707.32	.00	1,707.32	(1,707.32)	+++	633.67
9003	Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	74,230.52
<b>Department 056 - CTC Totals</b>		<b>\$13,003,684.00</b>	<b>\$1,522,260.00</b>	<b>\$14,525,944.00</b>	<b>\$1,743,619.09</b>	<b>\$0.00</b>	<b>\$14,343,896.43</b>	<b>\$182,047.57</b>	<b>99%</b>	<b>\$13,552,571.15</b>
<b>EXPENSE TOTALS</b>		<b>\$13,003,684.00</b>	<b>\$1,522,260.00</b>	<b>\$14,525,944.00</b>	<b>\$1,743,619.09</b>	<b>\$0.00</b>	<b>\$14,343,896.43</b>	<b>\$182,047.57</b>	<b>99%</b>	<b>\$13,552,571.15</b>
<b>Fund 630 - CTC Totals</b>										
<b>REVENUE TOTALS</b>		<b>12,199,913.00</b>	<b>1,047,146.00</b>	<b>13,247,059.00</b>	<b>542,177.91</b>	<b>.00</b>	<b>12,197,278.07</b>	<b>(1,049,780.93)</b>	<b>92%</b>	<b>11,270,847.22</b>
<b>EXPENSE TOTALS</b>		<b>13,003,684.00</b>	<b>1,522,260.00</b>	<b>14,525,944.00</b>	<b>1,743,619.09</b>	<b>.00</b>	<b>14,343,896.43</b>	<b>182,047.57</b>	<b>99%</b>	<b>13,552,571.15</b>



# Community Treatment Center Summary Income Statement

Fiscal Year to Date 12/31/16

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Variance Fav (Unfav)	% Used/Ret'd	Prior Year Total
Fund 630 - CTC Trans		(\$803,771.00)	(\$475,114.00)	(\$1,278,885.00)	(\$1,201,441.18)	\$0.00	(\$2,146,618.36)	(\$867,733.36)		(\$2,281,723.93)



# Community Programs Summary Income Statement

Fiscal Year to Date 12/31/16

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Variance Fav (Unfav)	% Used/ Rec'd	Prior Year Total
<b>REVENUE</b>										
Department: 076 - CP										
4100	General property taxes	16,249,887.00	.00	16,249,887.00	1,354,157.25	.00	16,249,887.00	.00	100	15,060,752.00
4190	Disp of fixed assets - reclass	.00	.00	.00	.00	.00	165.00	165.00	+++	.00
4301	Federal grant revenue	139,006.00	.00	139,006.00	11,585.98	.00	139,006.00	.00	100	139,006.00
4302	State grant and aid revenue	28,119,127.00	360,769.00	28,479,896.00	4,327,512.69	.00	28,943,155.42	463,259.42	102	53,147,799.48
4303	Local grant revenue	421,590.00	8,088.00	429,678.00	31,939.05	.00	357,502.10	(72,175.90)	83	394,419.22
4309	Other grant revenue	.00	.00	.00	8,432.87	.00	67,281.87	67,281.87	+++	54,868.71
4401	Licenses	.00	30,500.00	30,500.00	1,800.00	.00	31,460.00	960.00	103	.00
4600	Charges and fees	2,147,021.00	.00	2,147,021.00	212,901.58	.00	1,931,126.56	(215,894.44)	90	1,803,581.07
4603	Rent	36,000.00	.00	36,000.00	3,000.00	.00	36,000.00	.00	100	33,000.00
4700	Intergov charges	2,785,304.00	.00	2,785,304.00	677,853.83	.00	4,555,867.98	1,770,563.98	164	6,780,320.66
4900	Miscellaneous	49,400.00	.00	49,400.00	53,821.94	.00	138,003.92	88,603.92	279	65,338.81
4901	Donations	.00	.00	.00	(5,650.76)	.00	1,073.52	1,073.52	+++	4,285.47
9002	Transfer in	530,500.00	(18,634.00)	511,866.00	47,987.29	.00	511,864.63	(1.37)	100	338,247.24
Department: 076 - CP Totals		\$50,477,835.00	\$380,723.00	\$50,858,558.00	\$6,725,341.72	\$0.00	\$52,962,394.00	\$2,103,836.00	104%	\$77,821,618.66
<b>EXPENSE</b>										
Department: 076 - CP										
5100	Regular earnings	13,264,734.00	(12,150.00)	13,252,584.00	689,298.33	.00	11,565,699.22	1,686,884.78	87	12,443,671.35
5102	Paid leave earnings	.00	11,866.00	11,866.00	560,175.87	.00	1,781,655.43	(1,769,789.43)	15015	1,890,118.57
5103	Premium	53,118.00	.00	53,118.00	10,392.45	.00	96,303.41	(43,185.41)	181	118,740.88
5109	Salaries reimbursement	.00	.00	.00	(18,355.54)	.00	(53,286.95)	53,286.95	+++	(78,300.13)
5110	Fringe benefits	5,014,707.00	.00	5,014,707.00	462,688.19	.00	5,114,869.93	(100,162.93)	102	5,192,022.41
5198	Fringe benefits - Budget only	(128,163.00)	.00	(128,163.00)	.00	.00	.00	(128,163.00)	0	.00
5201	Training and education	32,890.00	938.00	33,828.00	2,890.94	.00	26,899.98	6,928.02	80	31,719.35
5300	Supplies	180,107.00	40,470.00	220,577.00	(14,251.32)	.00	241,444.36	(20,867.36)	109	201,525.14
5302	Food	25,000.00	(900.00)	24,100.00	1,472.59	.00	21,304.54	2,795.46	88	21,898.96
5303	Copy expense	.00	.00	.00	(607.87)	.00	(4,127.52)	4,127.52	+++	.00
5304	Printing	.00	.00	.00	.00	.00	99.85	(99.85)	+++	.00
5305	Dues and memberships	8,600.00	.00	8,600.00	.00	.00	7,087.50	1,512.50	82	6,854.00
5306	Maintenance agreement	12,004.00	.00	12,004.00	1,388.54	.00	46,014.29	(34,010.29)	383	46,715.50





# Community Programs Summary Income Statement

Fiscal Year to Date 12/31/16

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Variance Fav (Unfav)	% Used/ Rec'd	Prior Year Total
5307	Repairs and maintenance	22,806.00	.00	22,806.00	1,094.57	.00	5,355.07	17,450.93	23	26,024.06
5308	Vehicle/equipment	6,500.00	.00	6,500.00	1,640.17	.00	7,305.04	(805.04)	112	5,046.16
5310	Advertising and public notice	1,000.00	.00	1,000.00	.00	.00	63.79	936.21	6	334.40
5320	Rental	500.00	.00	500.00	.00	.00	.00	500.00	0	151.46
5330	Books, periodicals, subscription	425.00	.00	425.00	.00	.00	19.99	405.01	5	147.95
5340	Travel and training	202,688.00	2,000.00	204,688.00	6,498.20	.00	210,173.18	(5,485.18)	103	263,615.44
5341	Transportation	1,000.00	.00	1,000.00	1,000.00	.00	1,000.00	.00	100	1,828.50
5365	Special events	.00	.00	.00	(7,123.51)	.00	.00	.00	+++	5,400.00
5390	Miscellaneous	18,150.00	(2,000.00)	16,150.00	1,491.99	.00	9,433.42	6,716.58	58	17,576.42
5392	Service fees	1,300.00	.00	1,300.00	131.63	.00	1,612.92	(312.92)	124	3,338.75
5395	Equipment - nonoutlay	.00	116,725.00	116,725.00	93,559.00	.00	111,596.66	5,128.34	96	3,470.00
5410	Insurance	1,000.00	.00	1,000.00	.00	.00	1,100.00	(100.00)	110	1,100.00
5505	Telephone	24,910.00	3,000.00	27,910.00	5,765.09	.00	34,347.23	(6,437.23)	123	30,874.86
5600	Indirect cost	926,217.00	.00	926,217.00	77,182.00	.00	926,217.00	.00	100	1,474,503.00
5601	Intra-county expense	2,904,884.00	.00	2,904,884.00	301,914.54	.00	2,827,971.64	76,912.36	97	2,796,478.63
5700	Contracted services	2,493,226.00	117,510.00	2,610,736.00	796,900.74	.00	3,027,799.25	(417,063.25)	116	3,000,020.25
5708	Professional services	.00	.00	.00	.00	.00	.00	.00	+++	500.00
5714	Accounting and auditing	42,000.00	.00	42,000.00	.00	.00	42,293.00	(293.00)	101	50,650.00
5799	Refund	(5,000.00)	.00	(5,000.00)	.00	.00	(5,204.16)	204.16	104	(3,109.59)
6110	Outlay	.00	43,500.00	43,500.00	37,500.00	.00	37,500.00	6,000.00	86	48,688.90
6190	Disposition of fixed assets	.00	.00	.00	.00	.00	.00	.00	+++	(240.00)
7000	Purchased Services	26,315,176.00	49,021.00	26,364,197.00	2,774,754.48	.00	26,356,891.44	7,305.56	100	53,484,108.86
8100	AMSO-Agency Management Support & Overhead	.00	.00	.00	.00	.00	.00	.00	+++	(912,313.00)
8200	Allocated SPLT Expense	.00	.00	.00	.00	.00	.00	.00	+++	.00
9003	Transfer out	.00	162,883.00	162,883.00	.00	.00	162,882.94	.06	100	775,505.98
076 - CP Totals		\$51,419,779.00	\$532,863.00	\$51,952,642.00	\$5,787,401.08	\$0.00	\$52,602,322.45	(\$649,680.45)	101%	\$80,948,667.06
EXPENSE TOTALS		\$51,419,779.00	\$532,863.00	\$51,952,642.00	\$5,787,401.08	\$0.00	\$52,602,322.45	(\$649,680.45)	101%	\$80,948,667.06
201 - CP Totals		\$51,419,779.00	\$532,863.00	\$51,952,642.00	\$5,787,401.08	\$0.00	\$52,602,322.45	(\$649,680.45)	101%	\$80,948,667.06
REVENUE TOTALS		50,477,835.00	380,723.00	50,858,558.00	6,725,341.72	.00	52,962,394.00	2,103,836.00	104%	77,821,618.66
EXPENSE TOTALS		51,419,779.00	532,863.00	51,952,642.00	5,787,401.08	.00	52,602,322.45	(649,680.45)	101%	80,948,667.06
201 - CP Totals		(\$941,944.00)	(\$152,140.00)	(\$1,094,084.00)	\$937,940.64	\$0.00	\$360,071.55	\$1,454,155.55		(\$3,127,048.40)

## CTC DOUBLE SHIFTS WORKED 3/22/2017 THRU 4/17/17

Employee Name	Classification	Date	shifts worked
Begalke, John	CNA	3/26	PM, NOC
Hawk, Nicole	LPN	3/25	AM,PM
Hedman, Jenae	RN	4/11	AM,PM
Spencer, Brenda	LPN	3/26	AM, PM
Spencer, Brenda	LPN	4/9	AM, PM

**BROWN COUNTY COMMUNITY TREATMENT CENTER  
MARCH 2017 BAY HAVEN STATISTICS**

ADMISSIONS	March	YTD 2017	YTD 2016
Voluntary - Mental Illness	29	87	55
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	1	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other - EPP	1	2	0
<b>TOTAL</b>	<b>30</b>	<b>90</b>	<b>55</b>

AVERAGE DAILY CENSUS	March	YTD 2017	YTD 2016
Bay Haven	8.3	7.1	3.6
<b>TOTAL</b>	<b>8.3</b>	<b>7.1</b>	<b>3.6</b>

INPATIENT SERVICE DAYS			
Bay Haven	257	638	329
<b>TOTAL</b>	<b>257</b>	<b>638</b>	<b>329</b>

BED OCCUPANCY			
Bay Haven	55%	47%	24%
<b>TOTAL (15 Beds)</b>	<b>55%</b>	<b>47%</b>	<b>24%</b>

DISCHARGES			
Bay Haven	33	87	58
<b>TOTAL</b>	<b>33</b>	<b>87</b>	<b>58</b>

DISCHARGE DAYS			
Bay Haven	247	510	334
<b>TOTAL</b>	<b>247</b>	<b>510</b>	<b>334</b>

ADMISSIONS			
Bay Haven	30	90	55
<b>TOTAL</b>	<b>30</b>	<b>90</b>	<b>55</b>

AVERAGE LENGTH OF STAY			
Bay Haven	7.5	5.9	5.8
<b>TOTAL</b>	<b>7.5</b>	<b>5.9</b>	<b>5.8</b>

ADMISSIONS BY COUNTY			
Brown	25	77	48
Door	0	1	2
Kewaunee	1	1	0
Oconto	1	2	1
Marinette	0	0	0
Shawano	2	3	2
Waupaca	0	1	0
Menominee	0	0	0
Outagamie	0	1	1
Manitowoc	1	1	0
Winnebago	0	0	0
Other	0	3	1
<b>TOTAL</b>	<b>30</b>	<b>90</b>	<b>55</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	8	7	6
Door	0	1	14
Kewaunee	3	2	0
Oconto	6	4	1
Marinette	0	0	0
Shawano	3	3	2
Waupaca	0	1	0
Menominee	0	0	0
Outagamie	0	1	1
Manitowoc	1	1	0
Winnebago	1	1	0
Other	0	2	1
<b>TOTAL</b>	<b>8</b>	<b>6</b>	<b>6</b>

READMIT WITHIN 30 DAYS			
Bay Haven	1	4	2
<b>TOTAL</b>	<b>1</b>	<b>4</b>	<b>2</b>

In/Outs	Current	YTD	2016
	2	10	5

**BROWN COUNTY COMMUNITY TREATMENT CENTER  
MARCH 2017 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	March	YTD 2017	YTD 2016
Voluntary - Mental Illness	5	20	50
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	1	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment - Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	54	163	163
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	2	4	7
Commitment - Mental Illness	0	0	0
Return from Conditional Release	6	17	19
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
<b>TOTAL</b>	<b>67</b>	<b>205</b>	<b>239</b>

ADMISSIONS	March	YTD 2017	YTD 2016
Nicolet	67	205	239
<b>TOTAL</b>	<b>67</b>	<b>205</b>	<b>239</b>

ADMISSIONS BY COUNTY	March	YTD 2017	YTD 2016
Brown	61	166	182
Door	0	1	6
Kewaunee	1	3	8
Oconto	1	4	10
Marinette	0	0	3
Shawano	0	3	3
Waupaca	0	1	2
Menominee	0	1	3
Outagamie	1	7	3
Manitowoc	2	7	10
Winnebago	0	1	1
Other	1	11	8
<b>TOTAL</b>	<b>67</b>	<b>205</b>	<b>239</b>

READMIT WITHIN 30 DAYS	March	YTD 2017	YTD 2016
Nicolet	9	24	26
<b>TOTAL</b>	<b>9</b>	<b>24</b>	<b>26</b>

AVERAGE DAILY CENSUS	March	YTD 2017	YTD 2016
Nicolet	12.8	11.9	10.7
<b>TOTAL</b>	<b>12.8</b>	<b>11.9</b>	<b>10.7</b>

INPATIENT SERVICE DAYS	March	YTD 2017	YTD 2016
Nicolet	396	1068	977
<b>TOTAL</b>	<b>396</b>	<b>1068</b>	<b>977</b>

BED OCCUPANCY	March	YTD 2017	YTD 2016
Nicolet	80%	74%	67%
<b>TOTAL (16 Beds)</b>	<b>80%</b>	<b>74%</b>	<b>67%</b>

DISCHARGES	March	YTD 2017	YTD 2016
Nicolet	66	204	234
<b>TOTAL</b>	<b>66</b>	<b>204</b>	<b>234</b>

DISCHARGE DAYS	March	YTD 2017	YTD 2016
Nicolet	427	1104	973
<b>TOTAL</b>	<b>427</b>	<b>1104</b>	<b>973</b>

AVERAGE LENGTH OF STAY	March	YTD 2017	YTD 2016
Nicolet	6.5	5.4	4.2
<b>TOTAL</b>	<b>6.5</b>	<b>5.4</b>	<b>4.2</b>

AVERAGE LENGTH OF STAY BY COUNTY	March	YTD 2017	YTD 2016
Brown	6	6	4
Door	0	0	5
Kewaunee	5	4	3
Oconto	7	4	3
Marinette	0	0	6
Shawano	0	4	8
Waupaca	0	0	2
Menominee	0	1	2
Outagamie	5	5	5
Manitowoc	3	4	4
Winnebago	0	1	1
Other	2	3	4
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>4</b>

In/Outs	Current	YTD	2016
	0	0	12

**Report of Child Abuse/Neglect or Service Request by Month**

Month	2015	2016	2017	% Change from 2016 to 2017
January	415	435	466	6.65%
February	432	463	455	-1.73%
March	460	466		
April	455	452		
May	422	465		
June	330	348		
July	312	301		
August	282	312		
September	420	497		
October	440	430		
November	426	435		
December	415	407		
Total	4809	5011		

**Reports Investigated/Services Offered by Month**

Month	2015	2016	2017	% Change from 2016 to 2017
January	146	116	151	23.18%
February	141	141	135	-4.26%
March	161	124		
April	144	138		
May	147	135		
June	143	99		
July	113	101		
August	113	88		
September	150	126		
October	141	101		
November	100	119		
December	121	129		
Total	1620	1417		

**Brown County Human Services**  
**New Non-Continuous/Non-Contracted and Contracted Providers**  
 April 17, 2017

<b>REQUEST FOR NON-CONTINUOUS/NON-CONTRACTED PROVIDER</b>			
<b>PROVIDER</b>	<b>SERVICE DESCRIPTION</b>	<b>NOT-TO-EXCEED AMOUNT</b>	<b>DATE</b>
Individual	Landlord-one time rent and security deposit	\$10,000	3/30/17
Individual	Ongoing respite and supplies for non-family member	\$10,000	3/30/17
Individual	Ongoing respite for non-family member	\$10,000	4/11/17
Individual	Reimburse mom for adaptive gymnastics class	\$10,000	4/17/17

<b>REQUEST FOR NEW PROVIDER CONTRACT</b>				
<b>PROVIDER</b>	<b>SERVICE DESCRIPTION</b>	<b>TARGET CLIENTS</b>	<b>NOT-TO-EXCEED CONTRACT AMOUNT</b>	<b>DATE</b>
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center	Male Youth	\$400,000	4/13/17

**HUMAN SERVICES**  
**2017 PROVIDER CONTRACT LIST - 4/17/2017**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount
Acceptational Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS	11/29/2016	12/20/16	\$125,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health	11/28/16	12/29/16	\$124,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	11/29/16	12/28/16	\$275,000
Advocates Extension LLC	Counseling, daily living skills, summer programming, respite care, CCS services	High behavioral needs children	CABHU, CPS, JJ, CLTS	11/29/16	12/27/16	\$665,000
Affinity Health (St. Elizabeth Hospital) (Affinity Medical Group)	Inpatient detox services	MH/AODA	Behavioral Health	2/17/17	3/23/17	\$80,000
American Foundation of Counseling	Treatment foster care placing agency	Children	CPS	11/29/16	12/5/16	\$200,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/29/16	12/19/16	\$24,000
Angels on Arcadian	CBRF (assisted living)	DD, PD	C-COP	11/28/16	12/21/16	\$75,000
Anna's Healthcare (formerly County Living)	CBRF (assisted living)	MH/AODA	Behavioral Health, C-COP	11/29/16	1/9/17	\$180,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	DD youth/children	C-COP, CLTS, BT3	11/29/16	12/19/16	\$660,000
Bellin Health Occupational Health Solutions	Drug screenings	Adult parents	CPS	12/1/16	12/29/16	\$20,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/1/16	12/19/16	\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	JJ	11/29/16	12/28/16	\$40,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, C-COP	11/28/16	12/5/16	\$825,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	C-COP	11/28/16	12/20/16	\$558,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care	Children	CPS	11/28/16	12/29/16	\$40,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS	12/1/16	12/5/16	\$149,406
Centerpiece LLC	Autism services	Children	CLTS	12/12/16	12/15/16	\$6,000
Cerebral Palsy Inc.	Respite and daily living skills	DD youth/children	CLTS, C-COP, BT3	12/15/16	1/4/17	\$65,000
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/29/16	12/19/16	\$20,000
Chilela Institute	Children high-needs residential care center	Children	CPS, CABHU	12/1/16	1/5/17	\$175,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	C-COP	11/28/16	1/9/17	\$53,000
Communication Pathways LLC	Autism services	Children	CLTS, C-COP	11/29/16	12/5/16	\$40,000
Compass Development	CBRF (assisted living)	PD with MH issues	C-COP	11/28/16	12/20/16	\$50,000
Curative Connections (formerly NEW Curative)	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA	JJ, CPS, CLTS, C-COP	11/29/16	12/20/16	\$250,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	C-COP	11/28/16	12/5/16	\$200,000
Darnell Receiving Home	Receiving home for emergency placements	Children	CPS	11/29/16	12/22/16	N/A
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, C-COP	11/28/16	12/5/16	\$315,500

**HUMAN SERVICES**  
**2017 PROVIDER CONTRACT LIST - 4/17/2017**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	12/1/16	12/19/16	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile delinquent	JJ	11/29/16	1/12/17	\$285,000
Elsner AFH	1-2 bed traditional adult family home	MH	Behavioral Health	12/1/16-mailed	1/9/17	\$16,500
Encompass Child Care	Child day care	Children	CPS	12/6/16	12/15/16	
Engberg AFH	1-2 bed traditional adult family home	PD with MH issues	C-COP	11/29/16-mailed	12/13/16	\$16,500
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/29/16	12/5/16	\$20,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	to Molly 2/9/17	2/23/17	\$25,000
Family Care Specialists, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/29/16	12/27/16	\$50,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, C-COP	12/5/16	12/19/16	\$2,750,000
Family Training Program	Parenting/family skills training	CSP parents, parents of juvenile delinquent	JJ, CSP	12/1/16	12/19/16	\$260,000
Golden House	Domestic abuse services	Adults in need	APS	12/1/16	12/13/16	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	C-COP	11/28/16	1/3/17	\$50,300
Goodwill Industries	Prevocational services	PD with MH issues	C-COP	12/1/16	12/5/16	\$2,500
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS			
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	DD children	BT3	11/29/16	1/5/17	\$200,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	C-COP	12/1/16	12/20/16	\$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	C-COP	12/1/16	1/3/17	\$10,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/28/16	12/8/16	\$260,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/28/16	12/27/16	\$250,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	C-COP	11/28/16	12/12/16	\$400,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, C-COP	11/29/16	12/8/16	\$1,600,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/15/16	12/27/16	\$100,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers	Children with long-term care needs	CLTS	12/13/16	1/3/17	



**HUMAN SERVICES**  
**2017 PROVIDER CONTRACT LIST - 4/17/2017**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount
Klarkowski, Julie AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/5/16	\$15,000
Krueger Receiving Home - TERMED AS OF 2/28/17 Lac Du Flambeau Lake Superior Chippewa Indians	Receiving home for emergency placements Gookomis Endaad AODA residential treatment	Children Native American AODA	CPS Behavioral Health	11/29/16 12/1/16	12/21/16 Out ill - will get back by 12/29	N/A \$25,000
Lad Lake Lamers Bus Lines Inc.	Youth high-needs residential care center Specialized transportation	Youth ages 9-21 DD youth transitioning to adults	JJ, CPS CLTS	12/1/16 11/29/16	12/13/16 12/15/16	\$40,000 \$10,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/28/16	1/16/17	\$825,000
Lutheran Social Services (Homme Home) Macht Village Programs Inc. (MVP)	Youth (all male) high-needs residential care center Respite care, counseling, daily living skills, CCS services, treatment foster care child placement AODA residential services	Male youth High behavioral needs children AODA adults	CPS CABHU, CPS, JJ, CLTS	4/13/17 11/29/16	1/3/17	\$400,000 \$800,000
Marco Services Inc.	CBRF (assisted living)	PD with MH issues	Behavioral Health	12/15/16	1/12/17	\$100,000
Matthews Senior Living	CBRF (assisted living)	MH/AODA	Behavioral Health, C-COP	11/28/16	12/27/16	\$100,000
McCormick Memorial Home	AODA residential services	AODA adults	Behavioral Health	11/28/16	12/22/16	\$60,000
Mooring Programs Inc.	Male Mentoring Program Corporate AFH (assisted living)	Juvenile males MH/AODA	Behavioral Health	12/15/16	1/5/17	\$100,000
My Brother's Keeper Mystic Meadows LLC	Homeless sheltering services	MH	JJ	12/1/16	12/5/16	\$15,000
NEW Community Shelter Inc.	Children high-needs residential care center AODA residential services	Children AODA adults	Behavioral Health, C-COP	11/28/16	12/5/16	\$200,000
Northwest Passage Nova Counseling Services Inc.	Skilled nursing services CCS services, home modification assessments	MH	Behavioral Health	12/1/16	12/28/16	\$40,000
Nurses PRN Home Care Options for Independent Living Inc.	Drug screenings	Children MH/AODA	CPS, CLTS Behavioral Health, CLTS	2/23/17 11/29/16	2/28/17 12/15/16	\$45,000 \$10,000
Options Lab Inc.	AODA treatment, CCS services	AODA, CPS parents	Behavioral Health, CABHU, JJ, CP	12/1/16	12/20/16	\$45,000
Options Treatment Program		AODA	Behavioral Health, CABHU, JJ	11/29/16	12/27/16	\$45,000

**HUMAN SERVICES**  
**2017 PROVIDER CONTRACT LIST - 4/17/2017**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/29/16	12/19/16	\$125,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, C-COP	11/28/16	12/1/16	\$45,000
Pathways Treatment	AODA residential treatment	AODA	Behavioral Health	3/7/17 emailed	3/14/17	\$30,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	12/6/16	12/20/16	
Pruma Health Care	CBRF (assisted living)	PD with MH issues	Behavioral Health, C-COP	11/28/16	12/19/16	\$150,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, C-COP	11/28/16	1/9/17	\$325,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	12/1/16-mailed	12/19/16	\$35,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	12/1/16	1/23/17	\$100,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, C-COP	11/28/16	12/5/16	\$285,500
Slaght AFH	3-4 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/28/16	\$50,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	12/6/16	12/27/16	\$25,000
Spectrum Behavioral Health	CCS services	Children	CLTS	11/29/16	1/3/17	\$50,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	DD children, PD with MH issues	C-COP, BT3	11/29/16	12/27/16	\$200,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/22/16	\$40,000
Tomorrow's Children Inc.	Children high-needs residential care center	High behavioral needs children	CABHU	12/1/16	12/27/16	\$100,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	12/1/16	12/7/16	\$1,800,000
United Translators	Interpreter/translation services	Non-english speaking	All	12/1/16	12/15/16	\$20,000
Vande Hey Receiving Home	Receiving home for emergency placements	Children	CPS	to Molly 2/28/17	3/23/17	N/A
VanLanen Receiving Home	Receiving home for emergency placements	Children	CPS	11/29/16	12/20/16	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	12/1/16	12/5/16	\$1,700,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	to Molly 1/26/17	2/2/17	\$200,000

**HUMAN SERVICES**  
**2017 PROVIDER CONTRACT LIST - 4/17/2017**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Original Not-to-Exceed Amount
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile delinquent	CABHU, JJ	12/1/16	12/22/16	\$26,000
Wisconsin Lock and Load LLC	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ, Drug Court	12/1/16	12/13/16	\$35,000
	<b>TOTAL</b>					<b>\$20,708,292</b>

May 17, 2017

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE**  
**FOR THE HUMAN SERVICES DEPARTMENT – PUBLIC HEALTH DIVISION**  
**NURSE MANAGER – HEALTH POSITION**

WHEREAS, the Nurse Manager – Health position (“Position”) in the Human Services Department – Public Health Division (“Department”) table of organization is currently vacant; and,

WHEREAS, due to this vacancy, the Department completed a thorough evaluation of the structure of the Department and the types of services needed by the customers they serve; and,

WHEREAS, a critical role of Public Health is to interpret data in order to implement evidence-based practices and community programming, to prevent death and disease and to improve quality of life across the lifespan. In recent years, there has been a shift in Public Health away from providing individual services and moving toward population-level programming; and,

WHEREAS, it was determined that deleting the Position and adding a Community Engagement Manager position would better align the structure of the Department with these changes and assist the Department with ensuring public health needs and services are data-driven and prioritized to meet gaps in community programming; and,

WHEREAS, this proposal has been reviewed and supported by the Board of Health; and,

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of (1.00) FTE Nurse Manager – Health position in pay grade 7 of the Classification and Compensation Plan and the addition of 1.00 FTE Community Engagement Manager – Health position in pay grade 7 of the Classification and Compensation Plan; and,

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**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors, the following changes to the Human Services Department – Public Health Division table of organization: Delete (1.00) FTE Nurse Manager - Health position in pay grade 7 of the Classification and Compensation Plan and add 1.00 FTE Community Engagement Manager – Health position in pay grade 7 of the Classification and Compensation.

**Budget Impact:**

Human Services – Public Health Division

<b>Partial Budget Impact (6/01/17 – 12/31/17)</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Nurse Manager – Health	(1.00)	Deletion	\$(34,247)	\$(10,095)	\$(44,342)
Community Engagement Manager – Health	1.00	Addition	\$ 34,247	\$10,095	\$44,342
<b>Partial Budget Impact</b>					<b>- 0 -</b>

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Nurse Manager – Health	(1.00)	Deletion	\$(68,494)	\$(20,189)	\$(88,683)
Community Engagement Manager – Health	1.00	Addition	\$ 68,494	\$ 20,189	\$ 88,683
<b>Annualized Budget Impact</b>					<b>- 0 -</b>

*Fiscal Note: This resolution does not have a fiscal impact, and therefore does not require an appropriation from the General Fund.*

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
TROY STRECKENBACH  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Authored by Human Resources  
Final Draft Approved by Corporation Counsel's Office

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BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
BECKER	26				

Total Votes Cast \_\_\_\_\_

Motion: Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

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**BROWN COUNTY  
POSITION DESCRIPTION**

**POSITION TITLE:** COMMUNITY ENGAGEMENT MANAGER

**REPORTS TO:** PUBLIC HEALTH OFFICER

**DEPARTMENT:** HEALTH AND HUMAN SERVICES – PUBLIC HEALTH DIVISION

**JOB SUMMARY:**

Responsible for the administrative and supervisory work of the Community Engagement Unit. Work involves responsibility for planning, developing and coordinating health education programs for the Public Health Division. Work also involves supervising Public Health Educators and other applicable staff, developing complete health education programs and workshops, training programs and seminars, and developing grants and budgets.

**ESSENTIAL DUTIES:**

**Community Engagement Functions:**

- Provides public health expertise and leadership to the Public Health Division, Community Engagement Unit and maintains appropriate levels of communication with the health officer and other division managers.
- Serves on community workgroups, committees and coalitions related to community health needs assessment, prioritization and action planning and implementation. Serves on various local and state advisory committees.
- Works closely with Public Health Officer to ensure gaps in community programming are being addressed and that data-driven public health priorities and services are adequately represented and are working together to achieve community goals and make improvements as necessary.
- Assures that the delivery of public health services is evidence-based and/or best practice, and builds the scientific basis of public health to improve quality of life across the lifespan.
- Assists in the development, delivery and outcome measurements for programing within Brown County Public Health
- Assists with strategic planning, using quality improvement and performance management processes and/or techniques to improve the effectiveness of the respective public health program. This includes, but is not limited to creating, implementing, and evaluating performance standards and identifying, implementing, and assessing program quality improvement processes.
- Administers, reviews and evaluates health education programs; promotes and publicizes activities.
- Creates public health messaging from data into key messages that the public can easily understand.

**Supervisory Functions:**

- Supervises the staff and operation of the Community Engagement Unit; assists with interviewing and hiring of personnel.
- Supervises, develops, implements and coordinates workshops, training programs and seminars for health department personnel or other interested groups.

- Supervises social media and web site content.
- Evaluates work performance of employees on an ongoing basis and provides appropriate feedback.
- Ensures adherence and compliance to the policies and procedures of the Federal Health Insurance Portability and Accountability Act (HIPAA) of 1996 in regard to protected health information.

#### Administrative Functions:

- Prepares programmatic statistical reports and maintains records; analyzes the data and provides recommendations for programming or operational improvements.
- Assists in developing department budget; provides input and oversees/monitors expenditures for some portions of the budget.
- Drafts grant proposals, contracts and grant budgets; oversees implementation, reporting and all respective contractual obligations.
- Develops and implements policies and procedures for unit programs; ensures compliance with all applicable standards, regulations and laws.

Utilizes appropriate methods for interacting effectively and professionally with persons of all ages and from diverse cultural, socioeconomic, educational, racial, and ethnic backgrounds, sexual orientations, lifestyles and physical abilities.

Formulates press releases and conducts media interviews as directed by the Public Health Officer and Executive Director.

Is available as a first responder, seven days a week, twenty-four hour work coverage, for public health and/or emergency government public health outbreak or disaster response.

Participates in planning, developing coordinating, implementing and responding in a County chemical, biological, nuclear, radiological, terrorism event or natural disaster.

#### **NON-ESSENTIAL DUTIES:**

Performs duties of community health educator staff when necessary.  
Performs related functions as assigned.

#### **MATERIALS AND EQUIPMENT USED:**

Personal Protective Equipment  
General office equipment and other supplies related to duties.

#### **MINIMUM QUALIFICATIONS REQUIRED:**

##### **Education and Experience:**

Bachelor's degree from an accredited school or university in Public/Community Health Education, Education, Nursing (BSN), or other related field. Master's degree preferred.

Three years minimum of professional experience in public health, health services or community-based health improvement



**Licenses and Certifications:**

Certification as a Community Health Educator Specialist (CHES) Preferred

Wisconsin Driver's License

Must have a dependable, insured vehicle for use during work

**Knowledge, Skills and Abilities**

Knowledge of social, legal and economic issues affecting public health system, resources and community.

Thorough knowledge of modern education practices, techniques and philosophies as they relate to health programs.

Knowledge of provisions of Federal, State and local legislation, regulatory bodies, policies and standards related to public health.

Knowledge of community assessment principles to determine community health status and needs for program planning purposes.

Knowledge of principles of management and supervision.

Ability to plan, organize, assign, direct, and supervise activities of staff.

Ability to develop grant and contracts responsive to community health needs.

Ability to facilitate small groups.

Ability to problem solve, make effective and timely decisions.

Ability to recognize and establish priorities.

Ability to establish and maintain effective working relationships with staff, community professionals, officials and the public.

Ability to maintain confidentiality and remain non-judgmental.

Ability to maintain emotional stability and competence in stressful situations.

Ability to communicate effectively both orally and in writing.

Ability to present self in a professional manner.

Ability to perform with minimal supervision and work independently exercising considerable judgement and discretion in carrying out designated duties according to established policies/procedures.

Ability to maintain financial accountability.

Ability to maintain accurate records.

Ability to work the required hours of the position, including after-hours response to public health issues.

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Considerable knowledge of confidentiality statutes and requirements, including the Health Insurance Portability and Accountability Act (HIPAA) of 1996.

Considerable knowledge of emergency government and incident command structures and protocols, including first responder role and responsibilities.

Considerable knowledge of chemical, biological, nuclear and radiological terrorism preparedness response.

Working knowledge of technology, department program software, internet access and database, spreadsheet and word processing programs.

**PHYSICAL DEMANDS:**

Lifting 50 pounds maximum with frequent lifting and/ or carrying of objects weighing up to 20 pounds.

Intermittent standing, walking, sitting and driving.

Frequent bending, twisting, squatting, climbing, reaching; occasional grappling.

\*This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in description.

New: 04/10/17



305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: [www.co.brown.wi.us](http://www.co.brown.wi.us)

## RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** April 11, 2017  
**REQUEST TO:** Human Services Committee  
**MEETING DATE:** April 26, 2017  
**REQUEST FROM:** Kathryn Roellich  
Interim Human Resources Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** Resolution Regarding Change in Table of Organization for the Human Services Department  
– Public Health Division; Nurse Manager - Health Position

### ISSUE/BACKGROUND INFORMATION:

The Human Services Department – Public Health Division (“Department”) currently has a vacant Nurse Manager - Health position. A thorough evaluation of the structure of the Department and the services needed by their customers was completed. It was determined that a Community Engagement Manager position would better align the structure of the Department and ensure public health needs and services are data-driven and prioritized to meet gaps in community programming.

### ACTION REQUESTED:

Delete (1.00) FTE Nurse Manager – Health position in pay grade 7 of the Classification and Compensation Plan and add 1.00 FTE Community Engagement Manager position in pay grade 7 of the Classification and Compensation Plan in the Human Services Department – Public Health Division table of organization.

### FISCAL IMPACT:

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No
  - a. If yes, what is the amount of the impact? \_\_\_\_\_
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted? ☒ Yes ☐ No
    1. If yes, in which account? 100.060.001
    2. If no, how will the impact be funded?

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

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